

**MINUTES**  
**BOARD MEETING**  
**January 3, 2012 - 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The first January Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson, at 6:00 p.m. on Tuesday, January 3, 2012.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees Harold French, Todd Wiebenga, Scott Sidor, Kevin Klute, Shawn VanDriessche**

**Absent: None**

**Also present: Rick Kessler, Public Works Director; Graham Lee, Attorney**

**Mayor Wilson declared a quorum to be present.**

**COMMENTS FROM THE MAYOR**

Mayor gave update on status of search for new Trustee

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

P & J Ewoldt – expressed concern about disturbing any vegetation on river bank resulting from removal of dead brush and placing of rip rap; R Kessler explained that Village has agreement with Corps of Engineers to allow removal of brush and stabilization of bank as long as water is not impacted.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TIF (Mayor Wilson)**

a. Update status of Village parking lot project  
Martins (Images) met with attorney today, expected closing will be 2/25/12; Legion wants closing as soon as it can be worked out

**2. Village Finance Committee (Trustee Sidor)**

a. Updates and adjustments of Village accounting records by Gorenz & Assoc.

**Trustee Sidor made motion to accept agreement with Gorenz and Assoc. to update our Village accounting records, at a cost NTE \$1500, motion seconded by Trustee French**

**RC #2: Ayes: Trustees Sidor, French, VanDriessche, Klute, Wiebenga**

**Nays: None**

**Absent: None**

**Mayor Wilson declared motion approved**

**3. Planning/Zoning Committee (Trustee French)**

Meeting scheduled for 1/18/12

**4. Ordinance, Personnel, Grants & Audits (Trustee Wiebenga)**

None

**5. Public Health**

None

**B. PUBLIC WORKS COMMITTEE (Public Works Superintendent)**

a. January 2012 O & M Report (C/A Item B)  
Public Works staff has been working on inspecting and testing the 3 pressure-reducing valves, and have found issues with non-operational valves; MSA is helping get the issues corrected  
North lift station motor failed 12/27/11 and had to be replaced; currently being examined to see if repair-able. WWTP: sludge still being removed; making sure all equipment is operating as supposed to, since 1 year warranty will soon be up. Salt usage low, due to weather. Quarry St retaining wall done except for concrete cap. Christmas decorations coming down now.

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- b. Excavator purchase information and bids  
R Kessler prepared document comparing all bids received and information as to potential costs and savings for the Village; much discussion ensued, and it was decided to table any decision until next Board meeting
- c. Invoice from Force and Sons

**Trustee Sidor made motion to pay remainder of outstanding bill at Force and Sons for repair of trucks, motion seconded by Trustee Wiebenga**

**RC #3: Ayes: Trustees Sidor, Wiebenga, French, VanDriessche, Klute  
Nays: None  
Absent: None**

**Mayor Wilson declared motion approved**

- 1. **Garbage**  
None
- 2. **Water/Sewer** (Trustee Klute)
  - a. October and November 2011 water reports from D Farran (C/A Item C)
  - b. IRWA Annual Technical Conference in February

**Trustee Wiebenga made motion to send two employees to IRWA Conference in February, motion seconded by Trustee Klute**

**RC #4: Ayes: Trustees Wiebenga, Klute, Sidor, VanDriessche, French  
Nays: None  
Absent: None**

**Mayor Wilson declared motion approved**

- c. J Ehmke, MSA, discussed the status of the sludge removal, and the lengthy time that the process has been taking; there is a provision in the contract to fine the contractor for damages because the contract date has been exceeded; Attorney said we can address/set reasonable damages; will have another update next meeting.
- 3. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)  
None
- 4. **Cemetery** (Trustee Wiebenga)  
None
- 5. **Administrative** (Mayor Pro Tem Wiebenga)
  - a. Minutes from 12/12/11 Board Meeting (C/A Item A)

**VI REVIEW ITEMS ON CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from 12/12/11 Board Meeting
B	Receive	January 2012 O & M Report
C	Receive	October and November 2011 Water Reports

**MOTION TO APPROVE CONSENT AGENDA**

**Trustee Sidor made motion to approve the Consent Agenda, seconded by Trustee Klute**

**RC # 5: Ayes: Trustees Sidor, Klute, VanDriessche, Wiebenga, French  
Nays: None  
Absent: None**

**Mayor Wilson declared Consent Agenda approved**

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**CORRESPONDENCE**

Mayor Wilson read a letter from the Fire Department recognizing efforts by Rick Kessler in helping the Fire Department in handling traffic at a house fire last month.

**OLD BUSINESS**

Mayor Wilson announced the Holiday Lighting Contest winners, and said the certificates and prizes will be awarded at the next Board meeting.

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

**Trustee Wiebenga made a motion to adjourn, seconded by Trustee VanDriessche  
All Ayes  
Mayor Wilson declared meeting adjourned at 7:17 PM.**

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Approved (Date)

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Mayor - Robert Wilson

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Village Clerk – Barbara Cray