

**MINUTES**  
**BOARD MEETING**  
**October 3, 2011 - 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The first October Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson, at 6:00 p.m. on Monday, October 3, 2011.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees Harold French, Sherri Moorhusen, Todd Wiebenga, Scott Sidor, Kevin Klute (arrived 6:02 pm)**  
**Absent: Shawn VanDriessche**  
**Also present: Rick Kessler, Public Works Director; Graham Lee, Attorney; Deb Laleman, Treasurer**  
**Mayor Wilson declared a quorum to be present.**

**COMMENTS FROM THE MAYOR**

None

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Resident B Peterson spoke on behalf of eight residents of N Shore Dr, who collectively submitted a petition requesting reimbursement for street resurfacing costs; in 2007 and 2008 they had approached the Village Board about needing N Shore Drive resurfaced, and were advised that the street was not Village property but was private drive. The Village position was that private drives are not maintained by the Village, so the residents joined together to contract and underwrite the resurfacing of that particular portion of N Shore Dr. A recent survey by MSA on behalf of the Village has confirmed that this street is indeed Village property, so the residents would like to be reimbursed for their outlay to resurface that street. The TIF attorney has confirmed that this is an acceptable TIF expense. (The issue was not on agenda so cannot be voted on this meeting, will be an item on next agenda).

**V COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TIF (Mayor Wilson)**

**a. Discussion of Images/Legion**

Village is desirous of obtaining more parking in the downtown area to encourage business development, with costs to come from TIF funding; obtaining Images and the Legion buildings, demolishing them, and paving for parking will result in approximately 38 parking spaces. There is TIF money available at present, set aside for acquiring and developing parking for the downtown. "Images" is asking a firm sales price of \$165,000, without negotiation. The Legion has voted to accept a purchase offer of \$70,000 for their property; they are also desirous of an option to "buy back" the back (eastern) half portion of the property for possible construction of a new facility, with a time stipulation of April 1, 2012. Lengthy discussions ensued about the value of Images, and whether the Village should pay more than the appraised value of the building in order to develop parking. Another factor to be considered is the cost of reconstructing the retaining wall behind the Post Office, contiguous to the properties in question.

**Trustee Klute made motion to approve purchase of the Legion for \$70,000 of TIF funds, including added contingencies, seconded by Trustee Sidor**

**RC #2: Ayes: Trustees Klute, Sidor, Wiebenga, French, Moorhusen**  
**Nays: None**  
**Absent: Trustee VanDriessche**  
**Mayor Wilson declared motion approved.**

Discussion of Images purchase will be tabled for another meeting.

**2. Village Finance Committee** (Trustee Sidor)

- a. 09/11 Treasurer's report (C/A Item E)
- b. Discussion of proposed Village Purchase Order guidelines  
Nothing yet formulated in writing, still working on a policy; would like to have a system that is not too burdensome nor paper-work intensive
- c. Discussion of payment on Village LOC (Ravine St)

**Trustee Sidor made motion to make a payment of \$54,000 toward the Village Line of Credit, at Port Byron State Bank, to come from the General fund, seconded by Trustee Moorhusen**

**RC #3: Ayes: Trustees Sidor, Moorhusen, Wiebenga, French, Klute**

**Nays: None**

**Absent: Trustee VanDriessche**

**Mayor Wilson declared motion approved.**

**3. Planning/Zoning Committee** (Trustee French)

- a. Meeting upcoming on October 19 with Bi State Commission; there is a new Chairperson for Planning and Zoning, Sarah Ford

**4. Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)

No report

**5. Public Health** (Trustee Moorhusen)

No report

**B. PUBLIC WORKS COMMITTEE** (Public Works Superintendent)

- a. October 2011 O & M Report (C/A Item D)  
Lots of water issues – 2 hydrants replaced; waiting on bids for more parts needed, which will be on next meeting agenda; new handheld software being installed; water tower inspected satisfactorily and lights replaced; interior and exterior cleaning should be scheduled within next month per contract; pressure gauges need to be placed on pressure-reducing stations, which bids will be coming; dead tree behind water tower taken down; hydrant flushing will be done throughout Village week of 10/31. WWTP – looks good, grass growing; sludge press had issue with malfunctioning float but new one coming for replacement. Streets – Tri City Blacktop has resurfaced road areas as contracted; Taylor Dr is looking poorly, deteriorating from truck traffic from construction, so bid coming on that as well. New planters up and planted downtown. Two trees will be removed from drainage ditch at 420 S Main, which is a Village drainage ditch, by Bukowski Tree Service.  
Introduction of new MSA representative, Jared F, who will be working on North Utilities Extension project with J Ehmke.  
Some discussion ensued about options for retaining walls on Polk and Quarry streets.  
Had electrical issues at Village Hall, which have been fixed;  
Public restrooms will be closed when temps get low enough to freeze at night, generally around October 15<sup>th</sup>, depending on weather  
Questions raised about boil orders and getting the word out to those affected – some discussion about the messenger system used by the school, which makes calls to every resident on a list about an issue or with a message

- b. Purchase of concrete saw  
Current saw is older and in repair shop at present, has limitations; would like a new saw to dedicate to street repair

**Trustee French made motion to purchase Stihl concrete saw with cart for \$1629.43, from B & B, to come from the General fund, seconded by Trustee Moorhusen**

**RC #4: Ayes: Trustees French, Sidor, Moorhusen, Wiebenga, Klute**

**Nays: None**

**Absent: Trustee VanDriessche**

**Mayor Wilson declared motion approved.**

1. **Garbage** (Trustee Moorhusen)  
eWaste pickup at October 15<sup>th</sup> from 8AM to noon at Rock Island County Fairgrounds
2. **Water/Sewer (Trustee Klute)**
  - a. Open House/Media Day to celebrate WWTP completion  
The Open House will be Saturday, October 15<sup>th</sup>, 10 AM – noon; MSA representatives will be present for tours and questions; there will be refreshments as well
3. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)  
No report
4. **Cemetery** (Trustee Wiebenga)  
No report
5. **Administrative** (Mayor Wilson)
  - a. Minutes from 09/12/11 Board Meeting (C/A Item A)
  - b. RCFPD/PB Fire Report for September 2011 (C/A Item B)
  - c. RI County Sheriff Report for September 2011 (C/A Item C)

**VI REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 9/12/11 Board Meeting
<del>B</del>	<del>Receive</del>	<del>RCFPD/PB reports for September 2011</del> <i>not received</i>
<del>C</del>	<del>Receive</del>	<del>RI County Sheriff Report for September 2011</del> <i>not received</i>
D	Receive	October 2011 O & M Report
E	Approve	September 2011 Treasurer's report

**MOTION TO APPROVE CONSENT AGENDA AS AMENDED**

**Trustee Sidor made motion to approve the Consent Agenda as amended, seconded by Trustee Klute**

**RC #5: Ayes: Trustees Sidor, Klute, Wiebenga, French, Moorhusen**

**Nays: None**

**Absent: Trustee VanDriessche**

**Mayor Wilson declared Consent Agenda approved as amended**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

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**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

Resident asked if the new package liquor store was a “done deal”; there has been a change in liquor license allocation, but application for new establishment not yet received; some discussion ensued as to image of Village and whether another establishment selling alcohol is appropriate.

C Pieper – commented that, in his travels, he doesn’t get too far off Interstate to find what he wants; Village is off the Interstate a little farther, so needs special effort to draw people in to businesses in town

J Ingalls – asked about possibility of liquor license for Dollar General

**ADJOURN**

**Trustee Sidor made a motion to adjourn, seconded by Trustee Klute**

**All Ayes**

**Mayor Wilson declared meeting adjourned at 7:53 PM.**

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Approved (Date)

\_\_\_\_\_  
Mayor - Robert Wilson

\_\_\_\_\_  
Village Clerk – Barbara Cray