

**BOARD MEETING
VILLAGE OF PORT BYRON
120 S. Main
Port Byron, IL 61275
OCTOBER 5, 2009 - 6:00 P.M.**

The first October Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson at 6:00 p.m. on Monday, October 5, 2009.

**Roll Call #1: Present: Trustees: Harold French, Todd Wiebenga, Terri Thornton, Scott Sidor
Shawn VanDriessche and George Bathje**

Absent: None

Also present: Attorney Graham Lee

GALLERY

1. Mr. Bill Stoermer, Chairman of the Planning & Zoning Board, presented information regarding splitting duties between two sub-committees for the P & Z Board: a) Zoning – Bob Lagerblade chairman and b) Planning/City Improvement – Bob Wilson chairman. Harold French is the Board member in charge of P & Z. Trustee French reminded everyone that no members of the P & Z are allowed to meet and discuss anything about zoning before discussing the project at the P & Z meeting.
2. Tom Stocking reported that the RIM Rural Transit will begin operating in Port Byron hopefully by the end of the year.

AGENDA – No changes were noted in the agenda

TIF

1. TIF treasurer's report for August 2009 was presented for approval. (C/A item TIF-B).
2. TIF treasurer's report for September 2009 was presented.
3. Minutes of the 8/20/09 TIF meeting were presented for approval (C/A item TIF-A)
4. George Bathje reported on the TIF Seminar he and Mike Keim had attended.
5. Trustee French reminded the board that when the village TIF was formed, the board promised the library that when it was ready to expand the village TIF would help out. This should be kept in mind for next year's TIF budget.
6. Mayor Wilson noted that a meeting needs to be set up with the library and school as part of the yearly TIF requirements.

ITEM	Action	Description
TIF-A	Receive	TIF Meeting Minutes 8/20/09
TIF-B	Approve	TIF Treasurer's Report for August 2009

Motion by Trustee Sidor, seconded by Trustee Bathje to approve the TIF Consent Agenda

RC #2 - Ayes: Trustees: French, Bathje, Wiebenga, Sidor and Thornton

Nays: None

Absent : None

Recuse from Vote: Trustee VanDriessche

Mayor Wilson declared motion carried.

COMMITTEE INFORMATION

A. FINANCE –

1. August Treasurer's report was presented for approval (C/A Item L)
2. IMRF requires appointment of an authorized agent for the village. Carol Henry is suggested to be the appointed agent. (C/A Item F)
3. September Treasurer's report was presented for review.
4. A Line of Credit needs to be established at the Port Byron Bank for \$125,000. The payment of \$114,000 from this LOC will be required to pay for the paving of Ravine Street. The funds to pay for Ravine Street were allocated from budgeted amounts and the cash has not been received to cover these budgeted funds. The money is to be paid back from village budgeted funds before the end of this fiscal year.
5. Signatures for the LOC will be Robert Wilson and Scott Sidor (C/A Item K)

B. PUBLIC INFORMATION/FINANCE COMMITTEES

Zoning/Planning - There will be a Planning/Zoning Meeting on October 21 at 7:00 p.m.

Ordinance, Personnel, Grants & Audits – No new report

Public Health – No new report

C. PUBLIC WORKS COMMITTEES

Public Works –

1. Rick commended Don Loy for the fine job he did working on the salt building. "Don did a very professional job and saved the village a considerable amount."
2. Doug Farren's monthly reports for June and July were presented for approval (C/A Items C & D).
3. Rick Kessler's August report was presented for approval (C/A Item E)
4. Rick Kessler's September report was presented for review.

Garbage – Some complaints have been received about lids being left open on the large garbage bins after they are emptied. This allows rain water to enter the bin and makes it difficult for residents to empty the water. Allied Waste was informed and they will try to be sure the lids are closed.

Water

1. The village hydrants will be flushed starting 10/12/09 and will take about one week to flush all hydrants. Residents may see an additional amount of iron in their lines for a while.
2. Rick noted there is a problem on Well #5 and the amount of chlorine required to treat the water. This is noted in his September report.
3. The 1996 truck that had been declared as surplus was sold for \$4,500

Sewer

1. Trustee Thornton reported that the WWTP bid notifications were published and there will be a pre-bid meeting at 2:00 p.m. on October 14, with the final bid opening on October 26.

Streets

1. Question was raised about the length of time a boat could be docked on the south Dock. There have been complaints that some boats are docked too long making it hard for others to use the dock. The board felt it would be next to impossible to police a 15 minute limit, but there was a suggestion that a sign be placed by the dock to "limit docking time."
2. A letter from a resident noted that the one-way by the Post Office (Hickory Street) needs to be more clearly defined. Perhaps arrows could be drawn indicating the right and left turns to make it clear that this is a one-way street. Rick Kessler will check into getting a stencil to mark the arrows.

Buildings & Grounds – No new report

Cemetery

1. “No dumping” signs have been placed in the cemetery.
2. Vehicles have been seen going into and out of the cemetery at late hours. Sheriff’s Department will be asked to keep a closer watch on this area.
3. Minutes from the Cemetery Committee Meeting of 8/24/09 were presented (C/A Item M)

Administrative

1. Minutes from the 9/8/09 and 9/14/09 board meetings were presented for approval (C/A Items A & B)
2. A Mayoral Proclamation designating the month of October as National Arts and Humanities Month was presented (C/A Item G)
3. Mr. & Mrs. Bay have asked to be removed from the Green Committee. Thanks to both of them for the time and effort they put into providing the *Village Green* newsletter.
4. Mayor Wilson would like to appoint the following to the Green Committee: Linda Wilson, Pam Siria, Alexa Corelis and Patrice Johannsen. (C/A Item H)
5. The RCFPD September 2009 report was received (C/A Item I)
6. RI Sheriff’s Dept September 2009 report was received (C/A Item J)

CONSENT AGENDA

Motion by Trustee Thornton, Seconded by Trustee Fench, to approve the Consent Agenda RC #4 - Ayes: Trustees French, Sidor, Bathje, Thornton, Trustee VanDriessche and Wiebenga

Nays: None

Absent : None

Mayor Wilson declared motion carried.

CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from 9/14/09 Board Meeting
B	Approve	Minutes from the 9/8/09 Board Meeting
C	Receive	Doug Farren's June 2009 Report
D	Receive	Doug Farren's July 2009 Report
E	Receive	Rick Kessler's August Operations & Maintenance Report
F	Authorize	Carol Henry as Authorized Agent for IMRF
G	Support	Mayoral Proclamation that October 2009 is Arts & Hamanities Month in the Village of Port Byron
H	Approve	Addition of Linda Wilson, Pam Siria and Alexa Corelis and Patrice Johannsen to the Green Committee
I	Receive	RCFPD September 2009 monthly report
J	Receive	Sheriff's Department report for Steptember 2009
K	Approve	Resolution to establish Line of Credit for \$125,000 with PBSB Signatures required will be Bob Wilson and Scott Sidor
L	Approve	Treasurer's Report for August 2009

CORRESPONDENCE

1. Flu shots will be available at the Rapids City Post Office on October 8 from 9:00-11:00 a.m.
2. Flu shots will be available in the Port Byron Village Hall on November 2 from 1:00-3:00 p.m.
3. The River Valley Library will be having a silent auction, wine and cheese party on November 7.

OLD BUSINESS – None
NEW BUSINESS – None

GALLERY – No new comments

At 6:35 p.m. motion made by Trustee Wiebenga, seconded by Trustee VanDriessche that the meeting be adjourned. All Ayes

Mayor Wilson declared the meeting adjourned.

Approved (Date)

Mayor Bob Wilson

Village Clerk – Janet Fletcher