

**MINUTES**  
**BOARD MEETING**  
**October 11, 2011 - 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second September Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson, at 6:00 p.m. on Tuesday, October 11, 2011.

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Harold French, Kevin Klute, Todd Wiebenga, Scott Sidor**  
**Absent: Sherri Moorhusen, Shawn VanDriessche**  
**Also present: Rick Kessler, Public Works Director; Clayton Lee, Attorney**

Mayor Wilson declared a quorum to be present.

**COMMENTS FROM THE MAYOR**

None

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TIF (Mayor Wilson)**

- a. Discussion of Images and Legion negotiations and parking lot project  
Much discussion revolved around purchases of Legion and Images buildings; Legion has agreed to sell their building to Village and Board voted to approve at last week's meeting; owners of Images have set a sales price of \$165,000, which is in excess of appraisal received by Village. Trustee French stated that no payment should be offered in excess of appraised value; Trustee Sidor stated that he saw positive aspect to offering full asking price if the business would reopen somewhere else within Village. Trustee Klute stated that there is quite a difference between value of building and value of business. Much discussion followed as to pros and cons of purchase offer amount, etc.

**Trustee Sidor made motion to offer \$155,000 from TIF funds for purchase of "Images", with a strong encouragement to reopen "Images" within Port Byron, motion seconded by Trustee Klute**

**RC #2: Ayes: Trustees Sidor, Klute, Wiebenga**  
**Nays: Trustee French**  
**Absent: Trustees VanDriessche, Moorhusen**  
**Mayor Wilson declared motion approved**

- b. Petition from residents of N Shore Dr for repayment of road resurface  
Petition received 10/3/11 from 8 residents of N Shore Drive who paid for road surfacing work in 2007 and 2008 on N Shore Drive; after it was determined that the road is indeed Village property and responsibility, the residents have requested reimbursement of incurred costs

**Trustee Sidor made motion to reimburse the eight homeowners \$2200 each from TIF funds, motion seconded by Trustee French**

**RC #3: Ayes: Trustees Sidor, Klute, Wiebenga, French**  
**Nays: None**  
**Absent: Trustees VanDriessche, Moorhusen**  
**Mayor Wilson declared motion approved**

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- c. Purchase of items for Riverfront Park not to exceed \$9000
  1. Riprap for riverbank
  2. Flagpoles along bike path
  3. Materials for construction of shelter over picnic tableMayor checked with the railroad as to whether the shelter would be problematic from their point of view, and was advised it was acceptable as it was out of their right-of-way

**Trustee Wiebenga made motion to approve purchase of items for Riverfront Park, NTE \$9000 from TIF funding, motion seconded by Trustee Sidor**

**RC #4: Ayes: Trustees Sidor, Klute, Wiebenga  
Nays: Trustee French  
Absent: Trustees VanDriessche, Moorhusen**

**Mayor Wilson declared motion approved**

2. **Village Finance Committee** (Trustee Sidor)
  - a. Proposed Village purchasing guidelines policy (C/A Item E)  
Trustee Sidor shared proposed purchasing guidelines; it was decided to table until next meeting
3. **Planning/Zoning Committee** (Trustee French)
  - a. Meeting on 10/19, Bi-State representative will again be there
  - b. Minutes from 9/21/11 Planning and Zoning meeting (C/A Item H)
4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)  
None
5. **Public Health** (Trustee Moorhusen)  
None

**B. PUBLIC WORKS COMMITTEE** (R Kessler, Public Works Superintendent)

- a. Purchase of water main parts and material (C/A Item D)  
There are 2 hydrants that must be raised, with gate valves, etc. – this would include the needed items to be purchased from Zimmer Francescon for \$4029.90
  - b. Retaining walls decision  
Only held discussion on retaining walls, as have received preliminary engineering information, we get bids and hopefully will have info for decision in next meeting
1. **Garbage** (Trustee Moorhusen)  
None
  2. **Water/Sewer** (Trustee Klute)
    - a. Open House/Media Day for WWTP completion – update, will be on Saturday, October 15<sup>th</sup> from 10-noon
    - b. Change Order #4 for \$25000 for sludge application (C/A Item F)
  3. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
    - a. Review bid from TriCity Blacktop for Taylor Drive  
The remodeling of Whispering Hills is taking a toll on the street, and the bid received from Tri City Blacktop was \$32,330 total; to spend MFT money for that will require waiting until next year, as there is not enough to do that this year, as well as a resolution.
    - b. Purchase of catch basins and grates from Unit Step for \$1107.80  
(C/A Item G)

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- 4. **Cemetery** (Trustee Wiebenga)  
None
  
- 5. **Administrative** (Mayor Wilson)
  - a. Minutes from 10/03/11 Board Meeting (C/A Item A)
  - b. RCFPD/PB Fire Report for September 2011 (C/A Item B)
  - c. RI County Sheriff Report for September 2011 (C/A Item C)

**VI REVIEW ITEMS ON CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from 10/03/11 Board Meeting
B	Receive	RCFPD/PB reports for September 2011
C	Receive	RI County Sheriff Report for September 2011
D	Approve	Purchase of water main parts & material from Zimmer Francescon \$4029.90
E	Approve	<del>Village purchasing policy</del> <b>Tabled</b>
F	Approve	Change Order #4 for \$25,000
G	Approve	Purchase of catch basins and grates from Unit Step for \$1107.80
H	Receive	Minutes from 9/21/11 Planning and Zoning meeting

**MOTION TO REMOVE ITEM FROM CONSENT AGENDA**

Trustee Sidor made motion to remove Item E from the Consent Agenda, seconded by Trustee Wiebenga

All Ayes

Mayor Wilson declared Item E removed from Consent Agenda

**MOTION TO APPROVE CONSENT AGENDA AS AMENDED**

Trustee Sidor made motion to approve the Consent Agenda as amended, seconded by Trustee Klute

RC #5: Ayes: Trustees Sidor, Klute, Wiebenga, French

Nays: None

Absent: Moorhusen, VanDriessche

Mayor Wilson declared Consent Agenda approved as amended.

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

J Ingalls – gave an explanation of actions of a previous Village Board that did not approve original resurfacing of N Shore Drive

Also commented on flags along bike path and asked whether they would replace flags on the light poles along Main St

B Bitler – asked about spending money on shelter over picnic table

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**ADJOURN**

**Trustee Sidor made a motion to adjourn, seconded by Trustee Wiebenga**

**All Ayes**

**Mayor Wilson declared meeting adjourned at 7:02 PM.**

\_\_\_\_\_  
Approved (Date)

\_\_\_\_\_  
Mayor - Robert Wilson

\_\_\_\_\_  
Village Clerk – Barbara Cray