

MINUTES
BOARD MEETING
November 14, 2011 - 6:00 P.M.
VILLAGE OF PORT BYRON IL

The second November Board Meeting was called to order with the Pledge of Allegiance by Mayor Pro Tem Todd Wiebenga, at 6:00 p.m. on Monday November 14, 2011.

ROLL CALL / ESTABLISHMENT OF QUORUM

Roll Call #1: Present: Trustees Harold French, Sherri Moorhusen, Shawn VanDriessche, Kevin Klute, Scott Sidor, Mayor Pro Tem Todd Wiebenga
Absent: Mayor Bob Wilson
Also present: Rick Kessler, Public Works; Clayton Lee, Attorney
Mayor Pro Tem Wiebenga declared a quorum to be present.

COMMENTS FROM THE MAYOR PRO TEM

None

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

J McKay – resident from Taylor Dr and High asked re: sign for Whispering Hills being placed on easement by his property, wished to voice his objection; Mayor Pro Tem Wiebenga said his concern was duly noted and the ordinances could be checked as to permissible signs
T Knapp – introduced herself as Chairperson of 2012 Tug Fest

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. TIF

- a. Parking lot development – feedback from MSA, potential purchases of properties
Much discussion about pros and cons, and potential costs involved in purchase, demolition, and construction of parking lot.
J. Ehmke, MSA, said they did a preliminary survey and parking lot planning; able to find quite a few pins; Images building does extend over the property line by undetermined amount, may reduce parking by one spot; parking spots would be about 17 – 21 if used angled parking on street as well as lot; they also felt that south of Legion, the contiguous driveway only extends about 2” over property line
Another factor to consider is the requirement to reconstruct the Post Office retaining wall, per agreement with the Post Office; there is also damage alleged to the north wall of the Legion building from runoff; will touch base with Legion as to current status
It was felt that more definite information as to potential costs would be helpful in the decision-making process, as there are several unknowns at this point

Trustee Moorhusen made motion to approve spending up to \$1500 from TIF funds to get a quote from MSA as to total cost of parking lot project, and \$635 for an asbestos survey, seconded by Trustee French

RC #2: Ayes: Trustees Moorhusen, French, Klute, Wiebenga
Nays: Trustee Sidor
Absent: None
Recused: Trustee VanDriessche

Mayor Pro Tem Wiebenga declared motion approved

- 2. **Village Finance Committee** (Trustee Sidor)
None
- 3. **Planning/Zoning Committee** (Trustee French)
 - a. Receive minutes from 10/11 Planning and Zoning meeting (C/A Item B)
- 4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)
 - a. Further discussion of sick pay “bank” for personnel
Copies were obtained from other employers and were given to attorneys to review and address in a future meeting
 - b. Review of animal control ordinances
Animal control ordinances were reviewed, as a result of previous complaints about animals running loose in town
- 5. **Public Health** (Trustee Moorhusen)
None

B. PUBLIC WORKS COMMITTEE (Public Works Superintendent)

- 1. **Garbage** (Trustee Moorhusen)
 - a. Working on updating Village information on the RICWMA web site
- 2. **Water/Sewer** (Trustee Klute)
 - a. Water tower nearly done, pressure relief valves open & running, hydrant flushing planned
- 3. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
 - a. Discussion of Quarry Street retaining wall repairs
Materials can be purchased and Village personnel can do labor, with assistance of rented excavator

Trustee Sidor made motion to approve spending up to \$6000, to come from “Streets” funds, to purchase retaining wall materials and rent excavator to repair Quarry Street retaining wall, seconded by Trustee VanDriessche

**RC #3: Ayes: Trustees Sidor, VanDriessche, Moorhusen, French, Klute
Nays: None
Absent: None**

Mayor Pro Tem Wiebenga declared motion approved

- 4. **Cemetery** (Trustee Wiebenga)
 - a. There is a meeting later this month, working on map of cemetery
 - b. Question raised as to shed in cemetery, and whether to demolish it;
Cemetery committee recommended it be taken down, so will be on next meeting agenda for Trustee vote
- 5. **Administrative** (Mayor Pro Tem Wiebenga)
 - a. Minutes from 11/7/11 Board Meeting (C/A Item A)

REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 11/7/11 Board Meeting
B	Receive	Minutes from 10/19/11 Planning and Zoning meeting

November 14, 2011 – MINUTES

MOTION TO APPROVE CONSENT AGENDA

Trustee Sidor made motion to approve the Consent Agenda, seconded by Trustee Klute

RC # 4: Ayes: Trustees Sidor, Klute, Moorhusen, VanDriessche, French

Nays: None

Absent: None

Mayor Pro Tem Wiebenga declared Consent Agenda approved

CORRESPONDENCE

None

OLD BUSINESS

R Kessler – said he had received many very favorable comments, even from LeClaire, about the new flags along the bike path, echoed by Trustee Sidor

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

T Stocking – there is a RIM meeting next Monday at 1:00

ADJOURN

Trustee Sidor made a motion to adjourn, seconded by Trustee VanDriessche

All Ayes

Mayor Pro Tem Wiebenga declared meeting adjourned at 7:07 PM.

Approved (Date)

Mayor Pro Tem – Todd Wiebenga

Village Clerk – Barbara Cray