

**MINUTES  
BOARD MEETING  
December 13, 2010 - 6:00 P.M.  
VILLAGE OF PORT BYRON IL**

The second December Board Meeting was called to order with the Pledge of Allegiance by Mayor Robert Wilson at 6:00 p.m. on Monday, December 13, 2010.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees George Bathje, Harold French, Scott Sidor, Janet Stoltenberg, Shawn VanDriessche, Todd Wiebenga**

**Absent: Trustees: None**

**Also present:** Attorney Clayton Lee; Sheriff's Deputy Mindy Meyers

A quorum was declared by the Mayor.

**COMMENTS FROM THE MAYOR**

There is a TIF Committee meeting tomorrow

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **TIF** (Mayor Wilson)
  - a. Post Office Update - Asbestos removal underway; roof removal will have to wait for weather to moderate somewhat
2. **Village Finance Committee** (Trustee Sidor)
  - a. Ordinance M102312 – Tax Levy at 4.95% increase (C/A Item C)
3. **Planning/Zoning Committee** (Trustee French)
  - a. Letter to Mel Seng re: encroachment of “Lodge” onto Village property (C/A Item D)
  - b. The building extends about 1 foot on the corner onto Village property, which is a longstanding situation; have known for many years that this is the case; as long as building remains as is, Village will send letter that no action needs to be taken as long as building stands as it currently does
4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)

None
5. **Public Health** (Trustee Stoltenberg)
  - a. Discussion of burn ordinance
  - b. Jan has excerpts of ordinances from many other municipalities, general tendency is to limit days or weeks and hours of allowed burning, or to ban it altogether; Village does have ordinance already that puts some limits on burning, but may need to construct an amendment to add some limits

**B. PUBLIC WORKS COMMITTEE** (Rick Kessler, Public Works Superintendent)

1. **Water/Sewer/Garbage** – (Trustee Bathje)
  - a. J Ehmke from MSA reported that AeroMod plans to visit Village waste water treatment plant on 2/8/11 for a “dry run” of new equipment
  - b. Mayor Wilson advised that Village will be advertising for a job opening for a waste water treatment plant operator

- 2. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
  - a. Pump house in Byron Woods – Village is planning to take it down, because no asbestos was found; results on testing for arsenic in tank not yet back
- 3. **Cemetery** (Trustee Wiebenga)
  - None
- 4. **Administrative** (Mayor Wilson)
  - a. Minutes from 12/6/10 Board Meeting (C/A Item A)
  - b. RI County Sheriff’s report for November 2010 (C/A Item B)

**REVIEW ITEMS ON CONSENT AGENDA**

Two corrections made - to date of minutes of last Board meeting and to Tax Levy Ordinance number

**CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from <del>11/1/10</del> 12/6/10 Board Meeting
B	Receive	RI County Sheriff’s report for November 2010
C	Approve	Ordinance <del>M402312</del> 101312 – Tax Levy and assessment for FY2011/12
D	Approve	Letter to Mel Seng re: the “Lodge” building

**MOTION TO APPROVE CONSENT AGENDA AS AMENDED**

Trustee Stoltenberg made motion to approve the Consent Agenda as amended, seconded by Trustee Sidor

RC #2:           Ayes: Trustees: Stoltenberg, Sidor, Bathje, French, VanDriessche, Wiebenga  
 Nays: None  
 Absent: None

Mayor Wilson declared Consent Agenda approved as amended.

**CORRESPONDENCE**

None

**OLD BUSINESS**

Mayor Wilson reminded all of Holiday Lighting Contest, which will be judged on December 21st

**NEW BUSINESS**

Mayor Wilson reminded all that Village offices will be closed on December 24<sup>th</sup> and December 31<sup>st</sup>.

**GALLERY – QUESTIONS, COMMENTS**

**ADJOURN**

Trustee Sidor made motion to adjourn, seconded by Trustee VanDriessche

All Ayes

Mayor Wilson declared meeting adjourned at 6:14 PM.

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Approved (Date)

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Mayor - Robert Wilson

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Village Clerk – Barbara Cray