

MINUTES
BOARD MEETING
December 12, 2011 - 6:00 P.M.
VILLAGE OF PORT BYRON IL

The first December Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson, at 6:00 p.m. on Monday, December 12, 2011.

ROLL CALL / ESTABLISHMENT OF QUORUM

Roll Call #1: Present: Trustees Harold French, Todd Wiebenga, Scott Sidor, Kevin Klute
Absent: Trustee Shawn VanDriessche
Also present: Rick Kessler, Public Works Director; Clayton Lee, Attorney

Mayor Wilson declared a quorum to be present.

COMMENTS FROM THE MAYOR

Mayor reminded all that January meeting will be on Tuesday, January 3, due to Village office closed on January 2nd legal holiday. Village has not yet met with Cordova and Rock Island County Sheriff because Cordova and Sheriff are meeting first to come to agreement. The Holiday Lights Contest judging will take place next week, and winners will be announced in January.

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **TIF (Mayor Wilson)**
 - a. MSA Task Order for \$23,500 for Parking Lot survey and design **(TIF C/A Item A)**
MSA would like to get started on surveying, but design crew will have to wait until Spring/April

TIF CONSENT AGENDA

ITEM	Action	Description
TIF-A	Approve	MSA Task Order for \$23,500 for Parking Lot survey and design

Trustee Wiebenga made motion to approve the TIF consent Agenda, motion seconded by Trustee Klute

RC #2: Ayes: Trustees Wiebenga, Klute, Sidor, French
Nays: None
Absent: Trustee VanDriessche
Mayor Wilson declared motion approved

2. **Village Finance Committee (Trustee Sidor)**
 - a. Tax Levy for FY2013 **(C/A Item B)**
Some discussion as to increasing tax levy vs. leaving it the same as last year; increasing by 4.9% would result in an increase of \$2000 approx. for the Village. After some discussion, it was decided not to increase tax levy for next year

Trustee Wiebenga made motion to leave the FY13 tax levy at \$258,500, the same as last year, motion seconded by Trustee Klute

RC #3: Ayes: Trustees Wiebenga, Klute, Sidor, French
Nays: None
Absent: Trustee VanDriessche
Mayor Wilson declared motion approved

- b. MFT Resolution for use of \$8761.10 in MFT funds (C/A Item E)
Resolution was prepared by the State IDOT to complete the necessary paperwork for the 2010 Audit

3. Planning/Zoning Committee (Trustee French)

- a. Will be meeting 1/18/12
Mayor reminded all Trustees to look at the fact sheet prepared by Bi-State Commission to see if any errors

4. Ordinance, Personnel, Grants & Audits (Trustee Wiebenga)

- a. Raise for Kristie Guardia upon completion of probationary period (C/A Item D)

5. Public Health

None

B. PUBLIC WORKS COMMITTEE (R Kessler, Public Works Superintendent)

- a. Additional costs of truck repairs at Force and Sons (C/A Item C)
Bill for trucks' repairs was much higher than original estimate, so it was decided to pay original approved amount of \$1305.11 and contact Force & Sons to clarify amount. Additional repairs were needed; R Kessler previously spoke with Trustee VanDriessche about some of charges
- b. Purchase of Emergency Radio system
Because of proximity to Exelon and the fact that Port Byron is Command Center for an emergency, Village qualifies for grant assistance; grant amount received to date is \$6300 for radios, with more available at end of State fiscal year. State IEMA money also pays for cell phones used within Village for law enforcement, Fire Department, Public Works. Total cost of emergency radio system would be \$8570.47. Emergency radios would allow communication between Village, Rock Island County, Fire Department

Trustee Sidor made motion to purchase the emergency radio system for \$8570.47, with anticipated reimbursement from IEMA grants, motion seconded by Trustee Wiebenga

RC #4: Ayes: Trustees Sidor, Wiebenga, Klute, French

Nays: None

Absent: Trustee VanDriessche

Mayor Wilson declared motion approved

1. Garbage

None

2. Water/Sewer (Trustee Klute)

J Ehmke, MSA, gave brief update on sludge removal at WWTP

3. Buildings & Grounds/Streets & Street Lights (Trustee VanDriessche)

B Bitler asked if there is a Village Ordinance prohibiting parking across a sidewalk – Mayor said he would check

4. Cemetery (Trustee Wiebenga)

- a. Map of cemetery is completed, and it is reproducible to a size of 11" X 17" for those who need a copy or prospective lot purchasers

5. Administrative (Mayor Wilson)

- a. Minutes from 12/05/11 Board Meeting (C/A Item A)

REVIEW ITEMS ON CONSENT AGENDA AS AMENDED
(Items B and C were removed)

ITEM	Action	Description
A	Approve	Minutes from 12/5/11 Board Meeting
B	Approve	Tax Levy for FY2013 voted on in separate motion
C	Approve	Amended bills from Force & Sons for repair of trucks deferred
D	Approve	Raise for Kristie Guardia upon completion of probationary period
E	Approve	Resolution for use of \$8761.10 in MFT funds

MOTION TO APPROVE CONSENT AGENDA AS AMENDED

Trustee Sidor made motion to approve Items A, D, E on the Consent Agenda, seconded by Trustee Klute

RC #5: **Ayes:** Trustees Sidor, Klute, Wiebenga, French
 Nays: None
 Absent: VanDriessche

Mayor Wilson declared Consent Agenda approved as amended

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

C Pieper – thanked Village for leaving tax levy the same

L DiLauro - asked who is responsible for maintaining bike path, Mayor said it is Village responsibility within Village limits; also asked if any information on old school building and whether there was any requirement on minimum maintenance, answer was not really unless a hazard. Also wondered if any limit on how long scaffolding can remain up, e.g., on house on High Street

ADJOURN

Trustee Sidor made a motion to adjourn, seconded by Trustee Wiebenga

All Ayes

Mayor Wilson declared meeting adjourned at 7:05 PM.

Approved (Date)

Mayor - Robert Wilson

Village Clerk – Barbara Cray