

**BOARD MEETING
VILLAGE OF PORT BYRON
120 S. Main
Port Byron, IL 61275
OCTOBER 12, 2009 - 6:00 P.M.**

The second October Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson at 6:00 p.m. on Monday, October 12, 2009.

**Roll Call #1: Present: Trustees: Harold French, Todd Wiebenga, Terri Thornton,
and George Bathje**

Absent: Trustees: Shawn VanDriessche and Scott Sidor

Also present: Attorney Clayton Lee

GALLERY – Mr. John Sehnert, Franchise Manager from MidAmerican Energy Company, presented information on a new Natural Gas Franchise. The Village's old franchise with MidAmerican expires 12/17/2009. The Electric Franchise Expires 4/12/2025. Mr. Sehnert noted that the new gas franchise would be for 16 years, making both franchise expiration dates 4/12/2025.

An explanation was presented for each Section of the new franchise, and a copy was given to Attorney Lee for review and comment. Board approval will be on the agenda when the contract has been reviewed and any changes made. Mr. Sehnert would be available to attend any meeting on the second Monday of the month.

AGENDA – No changes were noted in the agenda

TIF

TIF treasurer's report for September 2009 was presented for approval. (C/A item TIF-A).

ITEM	Action	Description
TIF-A	Approve	TIF Treasurer's Report for September 2009

Motion by Trustee Weibenga, seconded by Trustee Thornton to approve the TIF Consent Agenda

#2 - Ayes: Trustees: French, Bathje, Wiebenga, and Thornton

Nays: None

Absent : Sidor and Trustee VanDriessche

Mayor Wilson declared motion carried.

COMMITTEE INFORMATION

A. FINANCE –

1. September Treasurer's report was presented for approval (C/A Item C)
2. Signatures on the Village Credit Card with Port Byron State Bank will be Robert Wilson and Scott Sidor (C/A Item D)
3. Discussed closing the Police Capital Reserve Fund and transferring the \$1,301.18 (September amount is \$1, 302.57) to Capital Reserve Admin. (C/A Item E)

B. PUBLIC INFORMATION/FINANCE COMMITTEES

Zoning/Planning - There will be a Planning/Zoning Meeting on October 21 at 7:00 p.m.

Ordinance, Personnel, Grants & Audits

Rick Kessler has requested that Chris Berthoud, a part-time employee, be made a full time employee. Chris is approaching the maximum 999 hours permitted as a part-time employee. Questions were raised as to the necessity of another full-time employee and what the costs would be to the village, i.e. health insurance, IMRF, paid holidays, etc. The extra cost will be investigated.

Public Health – No new report

C. PUBLIC WORKS COMMITTEES

Public Works – Rick Kessler's September report was presented for approval (C/A Item B)

Garbage – No new report

Water – No new report

Sewer

1. Pat Ready from MSA Engineering presented information on their contract for the WWTF Project. Attorney G. Lee had questions regarding a couple items on the first draft of the contract, and Pat presented responses to those questions. A copy of a new contract is to be reviewed by Lee & Lee.
2. A new invoice will be presented to the board for loan application costs on the WWTF project. A change order will be issued to remove the design engineering costs from the first contract to the latest contract. The first contract was issued before the IEPA reviewed the costs and the ARRA was not in effect. \$20,750 has been added for design engineering for the loan application to the IEPA.

Streets - Deputy Meyers reported that the I80 bridge will have the east and west bound ramps open until April 5, 2010. At that time Stage 1 of the repair project will begin. It is expected that the east bound traffic will be open and west bound closed at that time.

Buildings & Grounds – The new maintenance building is running slightly over the \$200,000 authorized by the board. The costs for completing the building is approximately \$226,810.02 (original estimate 7/21/09 was \$257,988.80) according to the list of costs presented. Discussed whether to complete the project this year or next. Since TIF money is available, the board felt it is time to complete the project. That way, the heat could be turned off in the old maintenance building and it could be used for "cold storage" thus saving some heating costs.
Motion by Trustee Wiebenga, seconded by Trustee Thornton, to complete the Maintenance Building with TIF funds adding an additional \$30,000 in TIF money for a total not to exceed \$230,000.

RC #3 - Ayes: Trustees: French, Bathje, Wiebenga, and Thornton

Nays: None

Absent : Sidor and Trustee VanDriessche

Mayor Wilson declared motion carried.

Cemetery - Deputy Meyers reported that Sheriff's Department has increased checks on the cemetery. There has been no vandalism reported and no reports of vehicles in the cemetery late at night. Trustee Wiebenga stated that locks on the cemetery gate will be discussed at the next Cemetery Board Meeting.

Administrative

1. Minutes from the 10/05/09 board meeting were presented for approval (C/A Item A)
2. Trick or Treat hours were discussed. Hours will be 5:00 to 7:30 p.m. 10/31/09 (C/A Item F)

CONSENT AGENDA

**Motion by Trustee Thornton, Seconded by Trustee French, to approve the Consent Agenda
RC #4 - Ayes: Trustees French, Bathje, Thornton, and Wiebenga
Nays: None
Absent : Trustees Sidor and VanDriessche**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 10/05/09 Board Meeting
B	Receive	Rick Kessler's September Operations & Maintenance Report
C	Approve	Treasurer's Report for September 2009
D	Approve	Change in signatures for credit card authorization to Scott Sidor and Robert Wilson
E	Approve	Moving \$1,301.48 \$1,302.57 from Capital Reserve Funds - Police into Capital Reserve Funds - Admin and closing Police CR Fund
F	Approve	Trick or Treat hours for the Village from 5:00 to 7:30 p.m. 10/31/09

Mayor Wilson declared the motion carried

CORRESPONDENCE

1. A letter has been received from FEMA regarding the final flood elevation determination for the village. Trustee French and Mayor Wilson will review the letter and make any recommendations/ordinances appropriate to comply with their requirements.
2. Flu shots will be available in the Port Byron Village Hall on November 2 from 1:00-3:00 p.m.
3. The River Valley Library will be having a silent auction, wine and cheese party on November 7.
4. River Action has sent information regarding a meeting later in October regarding River Pathways. More information will be forthcoming.

OLD BUSINESS – None
NEW BUSINESS – None

GALLERY – No new comments

At 6:50 p.m. motion made by Trustee Wiebenga, seconded by Trustee Thornton that the meeting be adjourned. All Ayes

Mayor Wilson declared the meeting adjourned.

Approved (Date)

Mayor Bob Wilson

Village Clerk – Janet Fletcher