

**BOARD MEETING
VILLAGE OF PORT BYRON
120 S. Main
Port Byron, IL 61275
NOVEMBER 2, 2009 - 6:00 P.M.**

The first November Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson at 6:00 p.m. on Monday, November 2, 2009.

**Roll Call #1: Present: Trustees: Harold French, Todd Wiebenga, Terri Thornton,
Shawn VanDriessche, Scott Sidor and
George Bathje**

Absent: None

Also present: Attorney Graham Lee

GALLERY –

1. Mr. John Sehnert, Franchise Manager from MidAmerican Energy Company, presented a revised contract for the Natural Gas Franchise. The new contract was prepared with input/changes suggested by Village Attorney, Graham Lee. Ordinance number will be V090211 (C/A Item F)
2. Mr. Dave Killinger, owner of G's Riverfront Café, asked the proper procedure to request TIF funds for an improvement to the alleyway between his restaurant and Jimmie Lee's. Mayor Wilson advised him to fill out the proper paperwork from the village and then present it at a TIF committee meeting. The paperwork would have to include information on planned improvements and costs.

AGENDA – No changes were noted in the agenda

COMMITTEE INFORMATION

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **TIF –** TIF treasurer's report for October 2009 should be available for next week's meeting.
2. **Village Finance**
 - a. Request was received to waive the \$25 liquor license fee for the library's wine tasting event since it is a non-profit organization (C/A Item D)
 - b. Invoice for Risk Management insurance Option 1 for \$32,485.86 is due by 11/20/09. This is the most cost-effective plan for paying the invoice. (C/A Item E)
 - c. The invoice packets have been distributed for review and approval (C/A Item I)
3. **Zoning/Planning -** There will be a Planning/Zoning Meeting on November 18 at 7:00 p.m.
4. **Ordinance, Personnel, Grants & Audits**

Addressed question presented at a previous meeting concerning a part-time employee going over 999 hours and being required to go on IMRF. According to IMRF, "it is the expected annual hourly requirements (999 hours) that determine if the employee should be enrolled in IMRF. The actual hours worked may be more or less than the hours expected."

Public Health – Flu shots were available at the village hall today sponsored by the Township.

B. PUBLIC WORKS COMMITTEES

Public Works (water/sewer/garbage)

- a. Rick Kessler's October report was read by the mayor.
- b. Tires are needed for the back hoe. Four bids were presented with costs ranging from \$1,040 to \$1,434. The board had questions regarding who would be mounting the tires and whether or not the costs included all services. Consent agenda item "H" will be removed and the tires will be discussed again at the 11/09/09 meeting.
- c. A SWAG grant from the Rock Island County Waste Management Agency for \$1,535 has been received. The board will contact The Green Committee to see if they would use it for educational information on recycling. More information on how to use the money will be discussed at a later meeting of the board.
- d. Pat Ready of MSA Engineering presented a spreadsheet outlining the current WWTP bid opening. Seven general contractors bid the project, with the low bid from General Constructors, Inc. of Bettendorf, Iowa at \$3,908,700. Pat reported that he received very positive responses from the references provided by General Constructors, and they have had experience working with the AeroMod system. Pat also reported that the IEPA told him the village is in line for Stimulus Funds.

Motion by Trustee Thornton, seconded by Trustee Wiebenga to prepare a "Notice of Intent to Award" to be sent to General Constructors.

RC #2 - Ayes: Trustees: French, Bathje, Wiebenga, Thornton Sidor and VanDriessche

Nays: None

Absent : None

Mayor Wilson declared motion carried.

This notice will help move the project along with the IEPA. This does not mean that the bid will be awarded, only that there is the intent to award.

Buildings & Grounds/Streets & Street Lights – No new report

Cemetery

- a. Minutes from the 10/24/09 were presented (C/A Item G)
- b. Trustee Wiebenga noted that the committee is working on an ordinance regarding foundations and headstones in the cemetery. Records are also being updated.
- c. Committee discussed nighttime security in the cemetery. They decided to have the police continue their patrol to determine if more security is required.

Administrative

1. Minutes from the 10/12/09 board meeting were presented for approval (C/A Item A)
2. Ad in the *River Way* brochure was discussed. Cost is ~\$200 for a ¼ page ad. No action was taken.

CONSENT AGENDA

Motion by Trustee Sidor, Seconded by Trustee VanDriessche, to approve the Consent Agenda with the removal of Item “H” (tires)

RC #3 - Ayes: Trustees French, Bathje, Thornton, Wiebenga, Sidor and VanDriessche

Nays: None

Absent : None

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 10/12/09 Board Meeting
B	Receive	Doug Farren's August 2009 Wastewater Report
C	Receive	Minutes from Planning & Zoning Committee - 9/16/09
D	Approve	Waiving \$25 License Fee for Library Wine Tasting Event
E	Approve	Payment of IML 2010 Risk Management Invoice - Option 1
		\$32,485.86 due by 11/20/09
F	Approve	Natural Gas Franchise with MidAmerican Energy (Ordinance V090211)
G	Receive	Minutes from Cemetery Board Meeting 10/24/09
H	Remove	Removed From Agenda
I	Receive	Report of invoices paid as presented in the bill packets

Mayor Wilson declared the motion carried

CORRESPONDENCE – Information from Living Lands & Waters was mentioned

OLD BUSINESS – None

NEW BUSINESS – None

GALLERY – Mr. Lou Dilauro, a resident of Port Byron, asked when the new WWTP will be on line. Pat Ready responded that the contractor has 550 days from the time of award to complete the project. Mr. Dilauro also asked a question regarding the funding of the project. The project will be a combination of use fees, IEPA loan (20 year 0% hopefully) and TIF funds

At 6:35 p.m. motion made by Trustee Thornton, seconded by Trustee Bathje that the meeting be adjourned. All Ayes

Mayor Wilson declared the meeting adjourned.

 Approved (Date)

 Mayor Bob Wilson

 Village Clerk – Janet Fletcher