

**MINUTES  
BOARD MEETING  
March 14, 2011 - 6:00 P.M.  
VILLAGE OF PORT BYRON IL**

The second March Board Meeting was called to order with the Pledge of Allegiance by Mayor Robert Wilson at 6:00 p.m. on Monday, March 14, 2011.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees**     **George Bathje, Harold French, Scott Sidor, Janet Stoltenberg, Shawn VanDriessche, Todd Wiebenga**

**Absent: Trustees: None**

**Also present:** Attorney Clayton Lee;  
                          Sheriff's Deputy Mindy Meyers  
                          Public Works Director Rick Kessler

A quorum was declared by the Mayor.

**COMMENTS FROM THE MAYOR**

Surveying will be starting on/around 3/28/11 for the water/sewer extension

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

C Adlon inquired about whether residents could dig up plants from the site of the former pump house in Byron Woods – the answer was yes

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

1.     **TIF** (Mayor Wilson)
  - a.     Post Office Update  
          The Postal inspector is supposed to be coming any time – still waiting to hear
  
2.     **Village Finance Committee** (Trustee Sidor)  
          No report
  
3.     **Planning/Zoning Committee** (Trustee French)  
          There will be a meeting on March 16 at 7:00 PM
  
4.     **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)  
          No report
  
5.     **Public Health** (Trustee Stoltenberg)  
          No report

**B. PUBLIC WORKS COMMITTEE** (Rick Kessler, Public Works Superintendent)

1.     **Water/Sewer/Garbage** – (Trustee Bathje)
  - a.     There has been a continuing problem with garbage pickup in one court in Byron Woods – R Kessler has been trying to negotiate a solution so that the trucks do not run over the sod in the turnaround – continuing to work on a workable solution

2. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
  - a. Discussion and possible vote on 2000 Ford truck repairs
  - b. Ford truck used for handling water business has blown a head gasket; has about 15,000 miles on it; needs either a new engine or replacing head gaskets;
  - c. Cost of new engine would be approximately \$4843, head gasket repair about \$1513
  - d. Also got an estimate on a new F250 Ford truck – retail sticker price is \$35,255, with municipal discounts Reynolds Ford gave a bid of \$22,614 A new truck would be adaptable for equipment we have now
  - e. R Kessler suggested repair of head gaskets and purchase of new truck, since we have another full time employee; money could come from water/sewer, as \$53000 has been budgeted for purchase of new equipment
  - f. As far as leasing, lowest lease rate found was 4.75%
  - g. Oldest lawn mower is beginning to fail, R Kessler suggests a zero-turn mower with a smaller deck usable in mowing cemetery; 2 bids came in, Deere and Toro. Bid on Deere was \$8650, on Toro was \$6959; there is a line item in cemetery that would pay part and Streets would pay remainder
  - h. Some discussion and questions ensued about condition of 2000 truck and pros and cons of zero-turn mower

**Trustee Wiebenga made motion to fix the 2000 Ford truck head gaskets at a cost of \$1513.54, seconded by Trustee Sidor**

**RC #2: Ayes: Trustees: Wiebenga, Sidor, Stoltenberg, Bathje, French, VanDriessche  
Nays: None  
Absent: None**

**Mayor Wilson declared motion approved**

**Trustee Sidor made motion to accept the bid from Reynolds Ford and purchase a new Ford F250 truck for \$22614, seconded by Trustee VanDriessche**

**RC #3: Ayes: Trustees: Sidor, VanDriessche, Stoltenberg, Bathje, French, Wiebenga  
Nays: None  
Absent: None**

**Mayor Wilson declared motion approved**

**Trustee Sidor made motion to purchase a new Z-track Toro mower with a 60” deck for \$6959 using General Capital Reserve funds, seconded by Trustee VanDriessche**

**RC #4: Ayes: Trustees: Sidor, VanDriessche, Stoltenberg, Bathje, French, Wiebenga  
Nays: None  
Absent: None**

**Mayor Wilson declared motion approved**

3. **Cemetery** (Trustee Wiebenga)  
No Report
4. **Administrative** (Mayor Wilson)
  - a. Minutes from 03/07/11 Board Meeting (C/A Item A)
  - b. Green Committee minutes (C/A Item B)
  - c. Port Byron well totals for January 2011 (C/A Item C)

**REVIEW ITEMS ON CONSENT AGENDA**

**CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from 03/07/11 Board Meeting
B	Approve	Minutes from Green Committee Meeting on 2/23/11
C	Receive	Port Byron well totals for January 2011

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Sidor made motion to approve the Consent Agenda, seconded by Trustee Bathje

**RC #5: Ayes: Trustees: Sidor, Bathje, French, Stoltenberg, VanDriessche, Wiebenga**

**Nays: None**

**Absent: None**

**Mayor Wilson declared Consent Agenda approved**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Motor Voter Trolley in town Friday March 25 from 1:30-4:30 pm

**GALLERY – QUESTIONS, COMMENTS**

Question asked about functions and goals of Green Committee

Question about function of Village building by water tower, which is full of various Village-owned equipment; comment that it needs to be cleaned up and painted

**At 6:37 p.m. Motion was made by Wiebenga, seconded by Trustee VanDriessche, to enter Executive Session to discuss wages (5 ILCS120/2(c)(2)).**

**RC #6: - Ayes Trustees: Wiebenga, VanDriessche, Sidor, Bathje, French, Stoltenberg**

**Nays: None**

**Absent: None**

**Mayor Wilson declared motion carried.**

At 6:52 PM the board reconvened in open session.

Mayor Wilson stated the board discussion in Executive Session concerned performance awards for Village personnel. Village does have a surplus in the General Fund right now, though impossible to know how the future will go, to recognize Village employees in recognition of performance.

**Motion by Trustee French, seconded by Trustee Stoltenberg, to provide lump sum performance awards as follows: \$500 to Shirley Hollister and Carol Henry; \$1,000 to Gary Doyle and Don Loy; and \$1,500 to Rick Kessler.**

**RC #7: - Ayes Trustees: French, Stoltenberg, VanDriessche, Bathje, Wiebenga, Sidor**

**Nays: None**

**Absent: None**

**Mayor Wilson declared motion carried.**

March 14, 2011 – Minutes

**ADJOURN**

**Trustee Wiebenga made motion to adjourn, seconded by Trustee VanDriessche**

**All Ayes**

**Mayor Wilson declared meeting adjourned at 7:00 PM.**

\_\_\_\_\_  
Approved (Date)

\_\_\_\_\_  
Mayor - Robert Wilson

\_\_\_\_\_  
Village Clerk – Barbara Cray