

**BOARD MEETING
VILLAGE OF PORT BYRON
120 S. Main
Port Byron, IL 61275
MARCH 16, 2009 - 6:00 P.M.**

The second March Board Meeting was called to order with the Pledge of Allegiance by Mayor, Donna McCormick, at 6:03 p.m. on Monday, March 16, 2009.

Roll Call #1: Present: Trustees: Harold French, Pam Goodwin, Tom Calvert, Shawn VanDriessche, Bob Wells and Dennis Healy

Absent: None

Also present: Rick Kessler Public Works Superintendent and Graham Lee, Attorney. A quorum was declared.

GALLERY – No comments – Representative from “Kids First” was not present.

TIF

1. The Treasurer’s report for February was reviewed (C/A TIF-A)
2. Minutes were received for the TIF Meeting on 2/19/09 (C/A Item TIF-B)
3. Discussed the sale of the salt-storage/maintenance building. The Notice of Sale will be advertised in *The Review* for three weeks: March 18, March 25 and April 1. The bids will be opened and read aloud at a continued board meeting of the Board of Trustees at 7:00 P.M. on April 20, 2009

ITEM	Action	Description
TIF-A	Approve	Treasurer's TIF Report for February 2009
TIF-B	Approve	TIF Meeting minutes from 2/19/09

Motion by Trustee Healy, seconded by Trustee Wells to approve TIF Consent Agenda as presented.

RC #2 - Ayes: Trustees: French, Healy, Wells, Calvert and Goodwin

Nays: None

Absent : None

Recuse from the vote: Trustee VanDriessche

Mayor McCormick declared motion carried.

COMMITTEE INFORMATION

A. FINANCE –

1. The Treasurer’s Report for February 2009 was presented at last week’s meeting (C/A Item F)
2. Loan at the Port Byron Bank has been paid in full – See minutes from 3/9/09 for pay-off information.

.B. PUBLIC FINANCE COMMITTEE

Zoning – No new report

Planning (PC) – The Planning Commission Ad Hoc Committee will hold a meeting on April 8 at 7:00 p.m. to discuss rezoning for the village. This will be an open meeting and will be advertised in *The Review* and posted in the village hall.

Ordinance – None

Grants & Audits – No new report

Personnel - Board asked to move executive session noted in the agenda for discussion of wages to the end of this meeting.

C. PUBLIC SAFETY COMMITTEE

Sheriff's Department - No new report

Fire - A report for January 2009 from the RCFPD was reviewed. (C/A Item D)

Public Health – No new report

D. PUBLIC WORKS COMMITTEE

Public Works

1. Rick Kessler's monthly operations and maintenance report for February was presented at the last meeting. (C/A Item E).
2. Received invoice from MSA for FEMA-reimbursable General Engineering. (C/A Item I will approve \$2,181.07 to be paid from General Funds).

Water

1. Monthly report for January 2009 was presented from Doug Farran (C/A Item G)
2. Good news was received from Trustee Healy that Well #5 is now on line and pumping. He thanked the board and Mayor McCormick for helping to get this accomplished, with a special thanks to Rick Kessler and his people for their very important part. The well is pumping from 80 gpm to 120 gpm; about the same as Well #4. There is still a backfilling and seeding that needs to be accomplished in that area.

Sewer - A bill has been received from MSA for \$4,481.48 for engineering work done on WWTF easements (C/A Item H)

Buildings & Grounds – No new report

Streets & Street Lights – Rick Kessler presented new cost estimates for Ravine Street of \$95,098.00. These estimates are for completing work proposed for Ravine Street. The work could be completed before Tug Fest weekend, and at this point all will be complete before Memorial Day except the blacktop. The majority of the work will be done in house if possible. Copies of bids for culverts and curb and gutter were also presented. This represents a savings to the village of \$80,000 over previous estimates for contracting out the work. Funds for the work could be taken from MFT but most will be taken from the general fund - streets. Some of the costs will be reimbursable from property owners (culverts) and have been OK'd by them. Rick said this should take care of the water problems currently being experienced on Ravine Street.

Motion by Trustee Calvert, Seconded by Trustee Wells to approve the following expenditures:

- a. Quality Ready Mix for Concrete blocks (Costello Wall) \$2,600
- b. Quality Landscape Ditch cleaning & stump removal NTE \$2,000
- c. Zimmer-Francescon for Culverts \$3,443.00

RC #3: - Ayes: Trustees: French, Goodwin, Wells, Calvert, VanDriessche and Healy

Nays: None

Absent: None

Mayor McCormick declared motion carried.

Cemetery – Learned there is another dead tree that needs to be removed from Oak Grove Cemetery. A bid from Buk-Bros. Tree Specialists was received for \$1,500. Clean-up and removal of the debris would be done by the village maintenance people. The tree is not completely dead at this time and board felt it was not necessary to fell the tree at this time. The board should look

into a bid again in the fall since the cemetery budget has been spent for this year. Stump removal would probably be about \$125.

Garbage – Trustee Goodwin reported she had contacted ESI for a garbage removal bid. ESI does residential waste removal, but does not do recycling. Trustee Goodwin will contact other waste removal firms and perhaps a private recycling firm for bids. It was suggested that large item removal should be reviewed for any bid submitted. At present the large item removal is limited to no more than one item per household per month, but residents are sometimes upset with that limit.

Administration

1. Minutes from the 3/09/09 Board Meeting were reviewed (C/A Item A)
2. Minutes from the 3/09/09 Public Hearing on the budget were reviewed (C/A Item B)
3. Minutes were received from the Green Committee for a meeting held 2/11/09 (C/A Item C)
4. An item tabled from the 3/9/09 meeting concerned closing the village downtown streets at 2:00 p.m. on Thursday before Tug. Mayor McCormick reported speaking with downtown business owners and they were not happy with the 2:00 p.m. closing. Aaron Harlan noted that the TUG vendors needed the extra time to set up and get a health department inspection before the dinner hour. He suggested perhaps 3:00 p.m. Rick Kessler said it should be possible to map out a way to keep everyone open until the 4:00 hour, perhaps by putting the vendors on the opposite side of the street from the businesses. Mayor McCormick will speak with the businesses again and meet with the TUG Committee.

CONSENT AGENDA

Motion by Trustee Healy, Seconded by Trustee French to approve the Consent Agenda.

RC #4: - Ayes: Trustees: French, Goodwin, Wells, Calvert, VanDriessche and Healy

Nays: None

Absent: None

Mayor McCormick declared motion carried.

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 03/09/09 Board Meeting
B	Approve	Minutes from 03/09/09 Public Meeting
C	Approve	Minutes from Green Committee 2/11/09
D	Accept	RCPFD-PBFD Fire Report for February 2009
E	Receive	Monthly Operations Report for February 2009 from R. Kessler
F	Approve	Treasurer's Report for February 2009
G	Receive	Doug Farran's Report - January 2009
H	Approve	Payment of \$4,481.48 to MS for WWTF Engineering to MSA
I	Approve	Payment of \$2,181.07 from General Funds for FEMA-reimbursable
		Funds for General Engineering from MSA

CORRESPONDENCE –The Voter Trolley will be in the village on March 19 from 10:00 a.m. to 2:00 p.m.

OLD BUSINESS – None.

NEW BUSINESS - None

GALLERY – No comments

At 7:15 p.m. Motion was made by Trustee Healy, seconded by Trustee Calvert to enter Executive Session to discuss wages (5 ILCS120/2(c)(2). Rick Kessler was asked to stay in the meeting to give his input into the discussion for the maintenance employees' wages. Also to be discussed is appointment/compensation of Tug Committee (5 ILCS120/2(c)(1)

**RC #5: - Ayes: Trustees: French, Goodwin, Wells, Calvert, VanDriessche and Healy
 Nays: None
 Absent: None
 Mayor McCormick declared motion carried.**

At 7:45 the board reconvened in open session. Mayor McCormick stated the board discussion in Executive Session concerned wages for the hourly personnel. Also discussed was appointment/compensation for The Tug. There was no action taken in closed session.

Motion by Trustee Wells, seconded by Trustee Goodwin to provide the following hourly pay increases effective April 1, 2009: Gary Doyle \$.90/hour; Don Loy \$.40/hour and Shirley Hollister \$.75/hour, with pay increases for Gale Smith and Rick Kessler to be reviewed at their one-year employment date.

**RC #6: - Ayes: Trustees: French, Goodwin, Wells, Calvert, VanDriessche and Healy
 Nays: None
 Absent: None
 Mayor McCormick declared motion carried.**

There being no further business, at 7:47 p.m. Trustee Calvert moved, seconded by Trustee VanDriessche, to adjourn the meeting.

**Ayes: All Ayes
Nays: None
Absent: None
Mayor McCormick declared motion carried.**

4/6/09
Approved (Date)

Mayor Donna McCormick

Village Clerk – Janet Fletcher