

**BOARD MEETING
VILLAGE OF PORT BYRON
120 S Main St
Port Byron IL 61275
May 10, 2010 - 6:00 P.M.**

The 2nd May Board Meeting was called to order with the Pledge of Allegiance by Mayor Pro Tem Todd Wiebenga at 6:00 p.m. on Monday, May 10, 2010.

Roll Call #1: Present: Trustees: Jan Stoltenberg, Harold French, Todd Wiebenga, Scott Sidor, George Bathje,

Absent: Trustees: Shawn VanDriessche

Also present: Rick Kessler, Public Works Director; Mindy Meyers, Rock Island County Sheriff's Dept; Attorney Clayton Lee

COMMENTS FROM THE MAYOR Pro Tem

Todd gave update on the Post Office situation – still no letter received from the Post Office.

GALLERY

Richard VanZuyt, who lives on Oak Blvd, complained about lack of external maintenance on 2 properties contiguous to his home, in particular lack of lawn care; he also commented that he felt there was insufficient road maintenance

AGENDA – No changes were noted in the agenda

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **TIF (Mayor Pro Tem Wiebenga)**
 - a. Motion to approve TIF Consent Agenda (C/A TIF-A)

TIF CONSENT AGENDA

ITEM	Action	Description
TIF- A	Receive	Minutes from TF Meeting 4/15/10

Motion by Scott Sidor, seconded by George Bathje, to approve TIF Consent Agenda

**RC #2: Ayes: Trustees: French, Wiebenga, Sidor, Bathje
Nays: None
Recused: Stoltenberg
Absent: VanDriessche**

Mayor Pro Tem Wiebenga declared motion carried.

2. **Village Finance Committee (Trustee Sidor)**
 - a. Discussed updating QuickBooks
 - needs new line item category entries
 - needs to appropriately reflect FY10 end of year actual balances as opposed to “budgeted” amounts

3. **Planning/Zoning Committee** (Trustee French)
 - a. Minutes from 04/21/10 Planning & Zoning Committee meeting presented for review (C/A Item E)
4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)
 - a. Todd and Rick plan to assess staffing needs soon
5. **Public Health** (Trustee Stoltenberg)

No new report

B. PUBLIC WORKS COMMITTEE (Rick Kessler, Public Works Superintendent)

1. **Water/Sewer/Garbage** – (Trustee Bathje)
 - a. Update status on WWTF – still working on roads; storm sewer delivered and culvert installed near Rt 84 last week
 - b. Discussion of current/future garbage rates –
 1. Village is running a deficit every month as the current garbage rates are not enough to cover the cost of the Allied contract
 2. Rate increase would be necessary to break even on current costs, plus cover YTD deficit
 3. Will vote next month
2. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
 - a. Bid for Elm Shore Dr/Fairfield Rd/Parkway Dr resurface (C/A Item B)
 1. Village can officially accept bid from Brandt Construction, must now go to State
 2. Completion date set for 90 days
 - b. Request to obtain bids for new maintenance tractor & implements (C/A Item C)
 1. Rick presented information on:
 - a) Need for new maintenance tractor w/ implements
 - 1 lagoon will be dried plus additional acreage will need mowing (@ 6 acres)
 - Will give ability to maintain other public areas
 - b) Options as to purchase vs. lease
 - Purchase rates on new – with a discount – are generally better price than buying used
 - Most manufacturers have a commercial lease rate, often a lease-buy option
 - c) Possible funding sources
 - Some money already budgeted for it
 - Can divide remaining costs between water, sewer, and street funds
3. **Cemetery** (Trustee Wiebenga)

No new report
4. **Administrative** (Mayor Pro Tem Wiebenga)
 - a. Minutes from May 3, 2010 Board Meeting (C/A Item A)
 - b. Minutes from Green Committee (C/A Item D)
 - c. Shared preliminary drawings for the riverfront park and sculpture

1. Along bike path up to River Dr
2. Hoping for June planting – Green Committee will be responsible for weeding, care, etc.
3. Idea is to conserve water and encourage native plants
4. Have written permission from Corps of Engineers, since it is our responsibility to maintain shoreline

**REVIEW ITEMS ON CONSENT AGENDA
MOTION TO APPROVE FINAL CONSENT AGENDA**

CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 05/03/10 Board Meeting
B	Approve	Bid for Elm Shore Dr/Fairfield Rd/ Parkway Dr MFT Project Job #P-92-068-10 Section 10-00015-00-RS at a cost of \$425,000, awarded to Brandt Construction, from Emergency Repair Funds (MFT)
C	Approve	Obtain bids for new maintenance tractor and implements
D	Receive	Minutes from 04/28/10 Green Committee meeting
E	Receive	Minutes from 04/21/10 Planning & Zoning Committee meeting

Motion by Trustee Sidor, seconded by Trustee Stoltenberg, to approve the Consent Agenda as written.

**RC #3 - Ayes: Trustees: Stoltenberg, French, Bathje, Sidor, Wiebenga
 Nays: None
 Absent: VanDriessche
 Mayor Pro Tem Wiebenga declared motion carried.**

CORRESPONDENCE

None

OLD BUSINESS

a. Water taxi – all mayors involved felt that, though it was an appealing idea, it was not in the best interests of the taxpayers to pursue any farther

NEW BUSINESS

Trustee Sidor suggested a plaque, rock, or bench in memory of Janet Fletcher be placed in the park

GALLERY – QUESTIONS, COMMENTS

a. Tommy Stocking inquired about the Village ordinance dealing with height of grass

At 6:37 p.m. motion made by Trustee Stoltenberg, seconded by Trustee Sidor that the meeting be adjourned. All Ayes

Mayor Pro Tem Wiebenga declared the meeting adjourned.

Approved (Date)

Mayor Pro Tem Todd Wiebenga

Village Clerk – Barbara Cray