

MINUTES
BOARD MEETING
May 9, 2011 - 6:00 P.M.
VILLAGE OF PORT BYRON IL

The second May Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson, at 6:00 p.m. on Monday, May 9, 2011.

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Harold French, Kevin Klute, Sherri Moorhusen, Scott Sidor, Shawn VanDriessche, Todd Wiebenga (arrived @6:04)
Absent: None
Also present: Rick Kessler, Public Works; Clayton Lee, Attorney; Deb Laleman, Treasurer; Manny Rivera, RI Co Sheriff's Dept
Mayor Wilson declared a quorum to be present.

COMMENTS FROM THE MAYOR

None

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

B Sireno – asked if taxes increased for the Village because his TIF taxes went up, Mayor Wilson said Village did not increase taxes but property value may have increased
A local man said his daughter had an accident on Cherry Street on her bicycle, because of issues with the sidewalk; Mayor said Village has insurance for daughter's medical bills and Village will undertake repairs in the area
Tammy Knapp – Tug Fest update, will bring formal request for sponsorship next meeting; carnival organizer will be in town later this month and May wants to be part of that meeting
M Johnston – feels maintenance should be stepped up in the Village – crooked street signs, buried hydrants, etc
S Ford – sidewalk is indeed in poor condition on Cherry St
Another resident said sidewalk is in poor condition along Route 84, more people are walking now
J McKay – reinforced complaint on maintenance issues, commented on a manhole issue; R Kessler said that that particular spot is a State of Illinois catch basin and their responsibility
B Sireno – asked how far north the Route 84 resurfacing will be done-answer is to Whiteside County line

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **TIF** (Mayor Wilson)
Village received first monthly rental check for Post office building from the USPS
2. **Village Finance Committee** (Trustee Sidor)
 - a. April 2011 Treasurer's report (C/A Item D)
 - b. Report and recommendation re: FY11 accounting/audit

Trustee Sidor made motion to accept bid of \$7700 from Gorenz & Assoc. for performance of annual audit for FY11, seconded by Trustee French

RC #2: Ayes: Trustees Sidor, French, Klute, Moorhusen, VanDriessche, Wiebenga
Nays: None
Absent: None

Mayor Wilson declared motion approved

- c. Resolution R110905 Authorizing signature on contracts and purchase orders – Bob Wilson (C/A Item H)

3. **Planning/Zoning Committee** (Trustee French)
 - a. Jim Abbitt, McClure Engineering, discussion about the Heights Development of the Heights by the new owners will require some action to alter and/or add easements for water and waste water, and to abandon an old right-of-way which is in disarray. Village attorney will need to review and make determination of legal issues.
4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)

No report
5. **Public Health** (Trustee Moorhusen)

Trustee Moorhusen asked if the molybdenum discussed last week would possibly contaminate water supply if it was land-applied; Mayor Wilson said the EPA has approved this process as permissible

B. PUBLIC WORKS COMMITTEE (Rick Kessler, Public Works Superintendent)
No report

1. **Water/Sewer/Garbage** (Trustee Klute)
 - a. Dan Collins from Allied Waste presentation
Plaque presented to Mayor Wilson on behalf of the Village in recognition of achievement of 107.4 tons of recycling in 2010
 - b. Change order #2 for WWTP (C/A Item F)
As per discussion at last Board meeting, deals with removal of sludge from lagoons and mixing to make it acceptable for land-application in the fall
2. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
 - a. Discussion of North River Road
Continuing discussion about N River Rd from last Board meeting: at one time it was a lane, has been maintained by the Village for decades; residents along the road are of mixed opinions as to whether something should be done with the road or not; Mayor Wilson suggested a public meeting to let the residents air their opinions and come to some sort of consensus. It was felt that perhaps a search and survey should be undertaken to determine the legal responsibility for the road. It is unclear who are actual owner(s) of the road property, or if an easement would be needed. H French said that a prior survey established that the Village has legal right to sixteen feet of that road, and that the stakes are on the west side of the road.
Trustee Wiebenga made motion to have MSA do research and survey to locate the pins; Atty Lee felt he could speak with Trustee French and make sure of legal right before action, so motion deferred.
3. **Cemetery** (Trustee Wiebenga)

No report
4. **Administrative** (Mayor Wilson)
 - a. Minutes from 05/02/11 Board Meeting (C/A Item A)
 - b. RI County Sheriff's report for April 2011 (C/A Item B)
 - c. RCFPD/PB Fire Report for April 2011 (C/A Item C)
 - d. Ordinance M110905 to dispose of misc. used chairs and office equip (C/A Item F)
 - e. Mayoral appointments for FY12 (C/A Item G)

REVIEW ITEMS ON CONSENT AGENDA

CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from 05/02/11 Board Meeting
B	Receive	RI County Sheriff's report for April 2011
C	Receive	RCPD/PB Fire Report for April 2011
D	Accept	Treasurer's Report for April 2011
E	Approve	Ordinance M110905 to dispose of misc. used chairs and office equip
F	Approve	Change Order #2 for WWTP
G	Approve	Mayoral appointments for 2011-2012
H	Approve	Resolution R110905 Authorizing signature on contracts and purchase orders – Bob Wilson

MOTION TO APPROVE CONSENT AGENDA

Trustee Sidor made motion to approve the Consent Agenda, seconded by Trustee Moorhusen

RC #3: Ayes: Trustees Sidor, VanDriessche, French, Klute, Moorhusen, Wiebenga

Nays: None

Absent: None

Mayor Wilson declared Consent Agenda approved.

CORRESPONDENCE

None

OLD BUSINESS

- a. MSA Professional Services Agreement
Pat Ready, MSA, explained the agreement in more detail, that it is a "shell" that allows projects to come to the Board in a more streamlined process; it does not change spending authorizations or Board responsibility; no cost to the agreement itself nor does it represent an exclusive relationship

Trustee Sidor made motion to accept the MSA service agreement, pending legal review and approval by Lee & Lee, seconded by Trustee Klute

RC #4: Ayes: Trustees Sidor, Klute, French, Moorhusen, VanDriessche, Wiebenga

Nays: None

Absent: None

Mayor Wilson declared motion approved

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

Mayor Wilson thanked gallery for comments and complaints, so as to give an opportunity to address any shortcomings perceived by residents in the Village.

R Kessler said there are new sign regulations coming for all municipalities everywhere, which will be specific and costly; he also apologized for the sidewalk issue and will undertake getting all fixed as soon as possible.

C Pieper asked about painting street stripes and arrows – R Kessler said is in works.

Trustee Wiebenga asked that any complaints or issues noted by a resident be addressed to the Village office, where a log is maintained.

May 9, 2011 – minutes

ADJOURN

Trustee Wiebenga made a motion to adjourn, seconded by Trustee Sidor

All Ayes

Mayor Wilson declared meeting adjourned at 7:04 PM.

Approved (Date)

Mayor - Robert Wilson

Village Clerk – Barbara Cray