

**BOARD MEETING  
JUNE 14, 2010 - 6:00 P.M.  
VILLAGE OF PORT BYRON**

The second June Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson at 6:00 p.m. on Monday, June 14, 2010.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees: Jan Stoltenberg, Harold French, Todd Wiebenga, Scott Sidor, George Bathje, Shawn VanDriessche**

**Absent: Trustees: None**

**Also present:** Rick Kessler, Public Works Director; Attorney Clayton Lee, Sheriff's Deputy Mindy Meyers

A quorum was declared.

**COMMENTS FROM THE MAYOR**

Mayor Wilson gave update on the Post Office situation – currently the Village is obtaining estimates and appraisals to determine building value, so as to pursue purchase of the building and get the Post Office reopened.

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

R VanZuyt, Oak Blvd – complained about the quality of mowing on 2 neighboring properties that have been foreclosed. The Public Works Director stated that the Village employees will mow the properties once a month.

Tom Stocking urged the Board to assist in advertising the use of RIM Rural Transit. If use demand does not increase, service may be discontinued.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TIF (Mayor Wilson)**

**a.** Message board update – still waiting for power connection; will then need to be programmed to display messages as determined appropriate

**b.** TIF Resolution TIFR100706 for repair and repave of N Main St, not to exceed \$25,000 **(TIF C/A Item A)**

**TIF CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
TIF-A	Approve	TIFR100706 to use TIF funds up to \$25,000 towards fix of N Main St

**Motion by Trustee Sidor to approve TIF Consent Agenda, seconded by Trustee Bathje.**

**RC #2: Ayes: Trustees: Scott Sidor, George Bathje, Todd Wiebenga, Harold French**

**Nays: None**

**Recused: Jan Stoltenberg, Shawn VanDriessche**

**Mayor Wilson declared motion carried**

**2. Village Finance Committee (Trustee Sidor)**

**a.** Tug Fest has requested sponsorship of this year's event from the Village

**Motion by Trustee French to sponsor Tug Fest in the amount of \$3,000, seconded by Trustee Stoltenberg.**

**RC #3: Ayes: Trustees: Harold French, Todd Wiebenga, Scott Sidor, George Bathje, Jan Stoltenberg, Shawn VanDriessche**

**Nays: None**

**Mayor Wilson declared motion carried**

- 3. **Planning/Zoning Committee** (Trustee French)
  - a. Meeting scheduled for 6/16/2010 with one rezoning item on the agenda.
- 4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)
  - No report
- 5. **Public Health** (Trustee Stoltenberg)
  - No report

**B. PUBLIC WORKS COMMITTEE** (Rick Kessler, Public Works Superintendent)

- a. Review and decision on tractor
  - 1) Reviewed handout outlining three options for payment.

**Motion by Trustee Sidor to purchase the tractor and attachments by paying cash from reserve and checking accounts, seconded by Trustee VanDriessche.**

**RC #4: Ayes: Trustees: Scott Sidor, Shawn VanDriessche, Todd Wiebenga, George Bathje, Harold French, Jan Stoltenberg**

**Nays: None**

**Mayor Wilson declared motion carried**

- 2) Set minimal capitol reserve amounts.

- 1. **Water/Sewer/Garbage** (Trustee Bathje)
  - a. Nick Wagon from MSA explained the preliminary study re: extension of water and sewer lines to current residents that are not currently hooked up to the Village water and sewer. The study cost is \$12,700. This study is required to apply for funding assistance. Grant application should begin in September. Reviewed proposal and contract with MSA for preliminary engineering to extend water/sewer (C/A Item B)
  - b. Jake Ehmke, MSA, gave an update on WWTP progress, which has been slow due to the weather. The contractor is ready to move forward as weather permits.
  - c. Trustee Bathje reported on last week's meeting with Allied Waste regarding bulk items. Bulk item pick up is the first Friday of the month. One item only will be picked up. For next year, Allied Waste would like to change bulk pickup to twice a year without limits on the number of items.
- 2. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)
  - No Report
- 3. **Cemetery** (Trustee Wiebenga)
  - a. Next meeting is 6/28/2010 at 6 p.m.
- 4. **Administrative** (Mayor Wilson)
  - a. Minutes from 06/07/10 Board Meeting (C/A Item A)

**REVIEW ITEMS ON CONSENT AGENDA**

**CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 06/07/10 Board Meeting
B	Approve	Contract with MSA for preliminary engineering to extend water/sewer lines

**MOTION TO APPROVE CONSENT AGENDA**

**Trustee Sidor made motion to accept the Consent Agenda, seconded by Trustee Wiebenga**

**RC #5: Ayes: Trustees: Scott Sidor, Todd Wiebenga, George Bathje, Jan Stoltenberg, Harold French, Shawn VanDriessche**

**Nays: None**

**Mayor Wilson declared motion carried.**

**CORRESPONDENCE**

- A. Mayor received letter from Illinois Housing development Authority regarding the sale of The Heights. They are reviewing an application regarding financing the 72-unit housing facility and would like comments on the facility to help them determine whether they want to help finance the project. The Mayor asked for comments to include in the response.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

- a. Further discussion about the catch basin from Mr. R Griffin. Mr. Kessler stated the catch basin area still needs to be measured by the laser. No decision has been made as to how to maintain the property. Mr. Kessler stated currently residents can continue to mow and the Village staff will groom what the residents do not.
- b. Tommy Stocking suggested that admission be charged for Tug Fest. The Mayor stated this suggestion needs to be presented to the Tug Fest Committee.

**ADJOURN Trustee Wiebenga made motion to adjourn, seconded by Trustee VanDriessche**

**All Ayes Mayor Wilson declared meeting adjourned at 6:35 PM.**

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Approved (Date)

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Mayor Robert Wilson

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Deputy Village Clerk – Carol Henry