

**BOARD MEETING
JUNE 7, 2010 - 6:00 P.M.
VILLAGE OF PORT BYRON**

The first June Board Meeting was called to order with the Pledge of Allegiance by Mayor, Bob Wilson, at 6:00 p.m. on Monday, June 7, 2010.

ROLL CALL / ESTABLISHMENT OF QUORUM

Roll Call #1: Present: Trustees: Jan Stoltenberg, Harold French, Todd Wiebenga, Scott Sidor, George Bathje

Absent: Trustees: Shawn VanDriessche

Also present: Rick Kessler, Public Works Director; Attorney Graham Lee

A quorum was declared.

COMMENTS FROM THE MAYOR

Mayor Wilson gave update on the Post Office situation – received letter from the Post Office outlining the necessary repairs before the Post Office can move back in; currently are obtaining estimates and appraisals to determine building value to pursue possible purchase to get Post Office reopening; Congressman Hare’s office has also been monitoring progress

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

R. Griffin, N Main St – questioned the mowing of the grass by the Village in the area between railroad tracks and street, and questioned spending taxpayer money when the property owners could do it
K. Kelly, N High St – sought clarification of the Village plans to build a ditch/catch basin contiguous to his property

R VanZuyt, Oak Blvd – complained about height and lack of attention to weeds on 2 neighboring properties; nothing has been done, as property is in foreclosure and difficult to pursue, so Village will take care of it. He also complained about the condition of Oak Blvd, and the drainage issues affecting the road

Pat Ready, MSA - shared that he will be presenting a study and a proposal to the board at the next meeting, to include an analysis of the limitations of current water and sewer systems, and possible options the Village could pursue

Tony DeCap, TUG chair with a Tug update – all is “good to go” – fireworks, beer vendors, security, transportation, volunteers; he presented a letter to Mayor Wilson requesting sponsorship from Village

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. TIF (Mayor Wilson)

- a. Message board update – it is installed and waiting for power connection; will then need to be programmed to display messages as determined appropriate

2. Village Finance Committee (Trustee Sidor)

- a. The May 2010 Treasurer’s report was presented for review (C/A Item H)
Scott plans to see if interest rates on all Village accounts can be standardized at the higher rates we are receiving on some accounts.
Plans to try to add line item to budget to identify the “Park” expenditures
- b. Resolution R100706 approving names on use of Village Visa card pursuant to discussion of previous board meeting (C/A Item I)

3. Planning/Zoning Committee (Trustee French)

- a. Meeting scheduled for 6/16 to request zoning change

4. Ordinance, Personnel, Grants & Audits (Trustee Wiebenga)

No report

5. Public Health (Trustee Stoltenberg)

No report

B. PUBLIC WORKS COMMITTEE (Rick Kessler, Public Works Superintendent)

- a. Reviewed operations and maintenance report
 - 1) Road work begins next week by Brandt on Fairfield/Elm Shore/Parkway project; complicated by new water main construction in Byron Woods
 - 2) New flags were purchased and displayed on Memorial Day weekend along Rt. 84 in front of maintenance bldg;
 - 3) Discussed some of the traffic and parking issues along Main St, esp. on busy boating days
 - 4) Discussed status of riverfront park – weather has been negative factor
 - 5) Reviewed specs and bids on new tractors; passed out comparative data as to pricing, options, and capabilities, and discussed possible options for payment (lease vs. buy, sources of funding, etc.)
 - a) Board felt time was needed to digest information before decision, so decision will be tabled until next Board meeting

1. Buildings & Grounds/Streets & Street Lights (Trustee VanDriessche)

- a. Discuss needed resurfacing of N Main St
 - 1) Have received complaints about water, potholes, road erosion
 - 2) Suggested plan is to install catch basin on E side, install storm drain flowing north, which then would drain into large storm culvert and away
 - 3) Fix would require cleaning ditches to allow the water to flow, and shaping adjacent yard areas between streets and railroad tracks to funnel water correctly
 - 4) Road would then need to be raised a little bit, approximate 8", then asphalt surface applied
 - 5) Rick obtained opportunity for free demonstration of new drilling tool which will remove old asphalt road surface, which will be done 6/24/10; we just have to invite neighboring villages and construction companies to come and observe the operation of the tool
 - 6) Bids were obtained from Tri-City Blacktop (@ \$27,000) and Brandt Construction (\$22,281) for repaving surface

Motion by Trustee Sidor to spend up to \$25,000 TIF funds (from Small Projects line item) to fix N Main Street, seconded by Trustee Wiebenga

RC #2: Ayes: Trustees: Scott Sidor, Todd Wiebenga, George Bathje

Nays: Harold French

Recused: Jan Stoltenberg

Absent: Shawn VanDriessche

Motion carried.

2. Cemetery (Trustee Wiebenga)

- a. No minutes from the Cemetery meeting
- b. Legal help is needed to review ordinances to consider new laws and verify that all reports are up to date

3. Water/Sewer/Garbage (Trustee Bathje)

- a. Pat Ready, MSA, gave an update on WWTP progress
- b. Finalize discussion of current/future garbage rates (C/A Item E)
 - 1) Village is currently running a deficit between contracted cost of services provided and amount billed from consumers; **motion by Trustee Sidor, seconded by Trustee Bathje, to raise the monthly basic garbage rate per user to \$8.50 for two years, effective July 1, 2010**

RC #3: Ayes: Trustees: Harold French, Todd Wiebenga, Scott Sidor, George Bathje, Jan Stoltenberg

Nays: None

Absent: Shawn VanDriessche

Mayor Wilson declared motion carried

4. **Administrative** (Mayor Wilson)
- a. Minutes from 05/10/10 Board Meeting (C/A Item A)
 - b. RI Co. Sheriff's Dept. Report for May 2010 (C/A Item B)
 - c. RCFPD/PB Fire Report for May 2010 (C/A Item C)
 - d. Appoint Barbara Cray FOIA Officer (C/A Item F)
 - e. Appoint Carol Henry and Shirley Hollister Deputy FOIA Officers (C/A Item G)

REVIEW ITEMS ON CONSENT AGENDA

CONSENT AGENDA

| ITEM | Action | Description |
|------|---------|---|
| A | Approve | Minutes from 05/14/10 Board Meeting |
| B | Receive | RI County Sheriff's Dept. Report for May 2010 |
| C | Receive | RCFPD/PB Fire Dept. Report for May 2010 |
| D | Approve | Drawdown #3 against IEPA Loan for WWTF-\$66,650.50 |
| E | Approve | Garbage rate increase(s) |
| F | Approve | Appoint Barbara Cray as Village FOIA Officer |
| G | Approve | Appoint Carol Henry and Shirley Hollister as Deputy FOIA Officers |
| H | Receive | Treasurer's report for May 2010 |
| I | Adopt | Resolution R100706 approving persons authorized to use Village Visa card: Rick Kessler, Don Loy, Carol Henry, Shirley Hollister, and Gary Doyle |

MOTION TO APPROVE CONSENT AGENDA

Trustee Sidor made motion to accept the Consent Agenda, seconded by Trustee Stoltenberg
RC #4: Ayes: Trustees: Harold French, Todd Wiebenga, Scott Sidor, George Bathje, Jan Stoltenberg

Nays: None

Absent: Shawn VanDriessche

Mayor Wilson declared motion carried.

CORRESPONDENCE

- A. Mayor received letter from Illinois Housing development Authority re: The Heights. They are reviewing an application regarding financing the 72-unit housing facility and would like comments on the facility to help them determine whether they want to help finance the project.
- B. Library sent thank you and provided lunch for Village staff in appreciation for help on Earth Day

OLD BUSINESS

None

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

Further discussion about mowing the land between private properties and railroad properties from Mr. Kelly and Mr. Griffin

ADJOURN Trustee Wiebenga made motion to adjourn, seconded by Trustee Sidor
All Ayes Mayor Wilson declared meeting adjourned at 7:37 PM.

UPCOMING MEETING DATES & TIMES

Next Board Meeting: **TUESDAY, July 5, 2010, 6:00 PM**
Planning Commission/Zoning Commission: Wednesday, June 16, 2010, 7 PM
Cemetery Board: Monday, June 28, 2010, 6:00 PM
TIF Meeting: Thursday, June 17, 2010 6 PM
Green Committee: Wednesday, June 16, 2010, 6 PM