

**BOARD MEETING  
VILLAGE OF PORT BYRON  
120 S. Main  
Port Byron, IL 61275  
JUNE 8, 2009 - 6:00 P.M.**

The second June Board Meeting was called to order with the Pledge of Allegiance by Mayor Pro Tem Todd Wiebenga at 6:00 p.m. on Monday, June 8, 2009.

**Roll Call #1: Present: Trustees: Harold French, Shawn VanDriessche, Terri Thornton  
Todd Wiebenga, Scott Sidor and George Bathje**

**Absent: Mayor Wilson**

Also present: Rick Kessler, Public Works Superintendent

Mayor Pro Tem Wiebenga will be voting as a board member and not as mayor.

**GALLERY** – No comments

**AGENDA** – No changes were noted in the agenda

**TIF**

1. Signage for the bike trail was discussed. In 2007, \$2,500 was appropriated from TIF funds for bike path signs, but the signs were not purchased. The board is considering three signs with flags which designate certain areas along the path in Port Byron, i.e. public restrooms, Village Hall. Funds from this year's TIF small project funds could be used to cover the cost, which will have to be determined. River Action is also giving the village a \$500 grant for the signs. Local businesses will have the opportunity to purchase additional flags at a cost of \$161 each. Trustee French suggested the board wait until July so more information could be collected and costs calculated.
2. The proposed new maintenance building was discussed. MGA (contractor) had been contacted as requested and they would have blueprints and engineering plans for the concrete work required in their bid. Their original estimate also did not include \$4,500 for windows, but the estimated cost will not be amended. Rick indicated that the salt storage building and maintenance building have been staked out in the quarry. Also learned that in-floor heating would be \$19,500 for the materials only and a licensed plumber would be required for the installation. Trustee French noted that the original \$150,000 estimate for construction of the building was for a "cold storage" facility only. \$150,000 is in the 2009/2010 budget from TIF funds for the maintenance building project. Other bids will be requested, and Rick will get the specifications ready to have them advertised. Bid opening will hopefully be set for the July 6 meeting.
3. **Motion by Trustee Thornton, seconded by Trustee Sidor to approve the TIF Consent**

**RC #2 - Ayes: Trustees: French, Sidor, Thornton, Bathje, Wiebenga**

**Nays: None**

**Absent : None**

**Recuse from the vote: Trustee VanDriessche**

**Mayor Pro Tem Wiebenga declared motion carried.**

**TIF CONSENT AGENDA**

ITEM	Action	Description
TIF-A	Approve	Treasurer's Report for May 2009

**COMMITTEE INFORMATION**

**A. FINANCE** – Trustee Sidor reviewed the May 31, 2009 Treasurer’s Report for approval (C/A Item G)

**B. PUBLIC INFORMATION/FINANCE COMMITTEES**

**Zoning/Planning** – There were no minutes presented for the Planning/Zoning Committee Meeting from 5/20/09 so Item H was removed from the Consent Agenda. *(Clerk’s note – the meeting did not have a quorum of members, so no meeting was held.)*

**Ordinance, Personnel, Grants & Audits**

1. Rick Kessler presented an email correspondence he received from Paul Rumler regarding Quad City area funding included in two capital bills awaiting Gov. Quinn’s signature. Port Byron is not included in this year’s list. Rick suggested the board contact Representative Mike Boland to keep the village’s needs in front of him for future funding.
2. Ordinance #M090806A setting the prevailing rate of wage for laborers, mechanics and other workmen performing work and labor on public works construction was reviewed for adoption (C/A Item C)
3. Resolution R090806A appropriating Motor Fuel Tax funds for maintaining streets from 1/1/09 to 12/31/09 in the amount of \$49,000 was presented for adoption (C/A Item B)

**Public Health** – No new report

**Sheriff’s Department** - No report

**C. PUBLIC WORKS COMMITTEES**

**Garbage** – No new report

**Water** – Received monthly operations report for May 2009 from Rick Kessler (C/A Item E)

**Sewer**

1. Received March 2009 wastewater report from Doug Farran (C/A Item F)
2. Pat Ready from MSA presented information on Stimulus Funds availability to the village. Information reported is there will be funds available on a first come, first serve basis. The projects funded will be 100% funded (25% Grant and 75% zero percent loan money repayable over a 20 year period). The village is in a good position to receive funding, but certain items have to be determined before application is made. Total cost of the project must be determined, as well as the method the village will use to repay the loan portion. Pat suggested the village contact a couple of financial advisors to help determine the dedicated source of revenue for the loan. Pat will contact these people and send them RFP’s requesting a rapid response. When he receives their quotes on costs for doing the study, a meeting will be set to possibly select a firm to complete the work.

**Streets** - No new report

**Public Works (water/sewer/streets)**

Bids were presented by Rick Kessler for a new Ford F-350 truck with Knapheide body and equipment. Reynolds Motor Company was the low bid at \$36,341.83, which could be financed through Port Byron State Bank; \$28,341.83 - 4.25% interest for five years. This figure is arrived at by paying \$8,000 budgeted this year (plus the \$75.00 loan processing fee). Payments will be \$6,301.92 for the next five years. This was determined to be the least costly method of financing.

**Motion by Trustee Thornton, seconded by Trustee Bathje that the new truck be purchased through Reynolds Motor Company at a cost of \$36,341.83, with financing through Port Byron State Bank at \$6,301.92 for five years (\$28,341.83) and \$8,075 paid from the general fund 2009/2010 budget**

**RC #3: - Ayes: Trustees: VanDriessche, Sidor, Thornton, Wiebenga, and Bathje  
Nays: French,  
Absent: None**

**Mayor Pro Tem Wiebenga declared motion carried.**

**Cemetery** – No new report

**Administrative**

1. Minutes from the 6/0109 board meeting (C/A Item A)
2. **RCFPD/PBFD** - Reviewed May 2009 report (C/A Item D)
3. In an effort to eliminate printing costs, trustees were asked to consider receiving agendas and minutes via email. Those interested will contact the village clerk.

**CONSENT AGENDA**

**Motion by Trustee French, Seconded by Trustee VanDriessche to approve the Consent Agenda.**

**RC #4: - Ayes: Trustees: French, VanDriessche, Thornton, Bathje, Wiebenga, and Sidor  
Nays: None**

**Absent: None**

**Mayor Pro Tem Wiebenga declared motion carried.**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 6/01/09 Board Meeting
B	Adopt	Resolution for Maintenance of Streets & Highways - MFT January 1, 2009 to December 31, 2009 - \$49,000
C	Adopt	Ordinance M090806A Prevailing Wages - 2009
D	Receive	RCFPD Fire report for May 2009
E	Accept	Monthly Operations & Maintenance Report for May 2009 from Rick Kessler
F	Accept	March 2009 Wastewater Report from D. Farran
G	Approve	Treasurer's Report for May 2009

**CORRESPONDENCE** - None

**OLD BUSINESS** - None

**NEW BUSINESS** – Trustee Bathje reported on the Newly-Elected Official's Seminar he and Mayor Wilson attended.

**GALLERY**

Jeanine Ingalls, a resident of Port Byron, asked if the \$150,000 for the new maintenance building would be spread over the life of the TIF (approximately 18 years). *The money has been budgeted for this year and will be paid from this year's TIF income.*

Mrs. Ingalls also commented that she attended a couple of the Newly-Elected Officials seminars in the past as a board member and found them quite informative and interesting.

There being no further business to come before the board, **Motion by Trustee Sidor, seconded by Trustee Thornton, to adjourn the meeting.**

**All Ayes**

**Meeting was declared adjourned at 7:10 p.m. by Mayor Pro Tem Wiebenga.**

7/6/09  
Approved (Date)

\_\_\_\_\_  
Mayor Pro Tem Todd Wiebenga

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Village Clerk – Janet Fletcher