

**BOARD MEETING**  
**July 6, 2010 - 6:00 P.M.**  
**VILLAGE OF PORT BYRON**

The first July Board Meeting was called to order with the Pledge of Allegiance by Mayor Robert Wilson, at 6:00 p.m. on Tuesday, July 6, 2010.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees: Harold French, Todd Wiebenga, George Bathje**  
**Absent: Trustees: Shawn VanDriessche, Scott Sidor, Jan Stoltenberg**  
**Also present: Sheriff's Deputy Mindy Meyers; Attorney Graham Lee**

A quorum was declared with the Mayor present.

**COMMENTS FROM THE MAYOR**

Mayor Wilson gave update on the Post Office situation – last week a company called Environmental Services came down from Chicago area to test building environment for asbestos. When report received, will then be able to obtain estimate on cost of abatement so as to obtain appraisal of building's worth; can then pursue purchase of building as the next step to regaining Post Office

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

C. Pieper – questioned why cannot use more TIF funds for the sewer plant, as well as using TIF funds for Post Office; considering what percentage of population uses each; Mayor explained how we are to repay the WWTP funds according to IEPA; a limit of 47% is to come from TIF funds

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TIF (Mayor Wilson)**

- a. Message Board Update – have had some problems with the south board programming which are being worked on; have also been looking at how other places handle message board rules and requests, which Village will need to formalize at some point

**COMMITTEE INFORMATION**

**2. Village Finance Committee (Mayor Wilson)**

- a. June treasurer report (C/A Item F)
- b. Discussion of budget shortfall in garbage fund  
For some time, we have been running a monthly deficit of \$850 per month; to pay the bills, we have used money from General Fund and Water Fund. New garbage fees go into effect as of July 1, so we will make up some of the deficit, but will not be able to pay it back; this will have to be addressed at some point

**3. Planning/Zoning Committee (Trustee French)**

- a. Rezoning request for 107 Hickory (C/A Item G)  
Home requesting rezoning from commercial to residential, which has been approved by the Zoning Board; potential buyers cannot get financing as commercial
- b. Minutes from 6/16 Planning/Zoning meeting (C/A Item K)

- 4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)
  - a. Ordinance #M100607 setting the prevailing wage for laborers, mechanics, and other workmen performing work and labor on public works construction (C/A Item J)
- 5. **Public Health**  
No report

**B. PUBLIC WORKS COMMITTEE**

- 1. **Water/Sewer/Garbage** – (Trustee Bathje)
  - a. 4th draw down against WWTF loan (C/A Item D)
  - b. Jake Ehmke from MSA gave update on WWTP construction; weather was finally good for getting work done, and much was accomplished. Nearly 3500’ of water main done, surveyors out working, and MidAmerican Energy to be on site this week.
- 2. **Buildings & Grounds/Streets & Street Lights** (Mayor Wilson)
  - a. Brandt Construction is done with repaving of Byron Woods, and now applying topsoil to finish edges; Fairfield Road is done as well; now preparing Elm Shore; anticipate having enough asphalt to also apply surface to Lakeside Drive/Court. North Main should also be completed and done by end of week
- 3. **Cemetery** (Trustee Wiebenga)
  - a. Minutes from Cemetery meeting 6/28/10 (C/A Item E)  
No minutes available yet from meeting last week; meeting addressed sweeping new laws dealing with cemeteries; Attorney Lee reviewed what has been passed by State of Illinois - a huge multi-faceted law. However, law has not yet codified for administrative use. Expect to see brochure and map eventually
- 4. **Administrative** (Mayor Wilson)
  - a. Minutes from 06/14/10 Board Meeting (C/A Item A)
  - b. RI Co. Sheriff’s Dept. Report for June 2010 (C/A Item B)
  - c. RCFPD/PB Fire Report for June 2010 (C/A Item C)

**REVIEW ITEMS ON CONSENT AGENDA**

**Agenda changes:** No O & M report, no Green Committee minutes, no Cemetery Board minutes

**MOTION TO APPROVE CONSENT AGENDA as amended**

**CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 06/14 /10 Board Meeting
B	Receive	RI County Sheriff’s Dept. Report for June 2010
C	Receive	RCFPD/PB Fire Dept. Report for June 2010
D	Approve	Drawdown #4 against IEPA Loan for WWTF-\$ 177,702.50
<del>E</del>	<del>Receive</del>	<del>Minutes from Cemetery Committee 6/28/10</del>
F	Approve	June 2010 Treasurer’s report

G	Approve	Rezoning of property at 107 Hickory
<del>H</del>	<del>Receive</del>	<del>Minutes from 6/16/10 Green Committee meeting</del>
<del>I</del>	<del>Receive</del>	<del>R Kessler's July O &amp; M Report</del>
J	Adopt	Ordinance M100607 Prevailing Wages - 2010
K	Receive	Minutes from Planning & Zoning 06/16/10

**Trustee Wiebenga made motion to accept the Consent Agenda, seconded by Trustee French**

**RC #2: Ayes: Trustees: Harold French, Todd Wiebenga, George Bathje, Mayor Wilson**

**Nays: None**

**Absent: Scott Sidor, Shawn VanDriessche, Jan Stoltenberg**

**Mayor Wilson declared motion carried.**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

C. Pieper - brought up question of requiring all residents of Byron Woods to hook up to Village water, even if currently using their own well. Ordinance said if water within 200' of property, had to hook up to village water, and if water was brought to your property, you had a certain amount of time to hook up to it. He feels that more people hooked up to the village water helps to support water system and spread cost out to more people. Trustee French thought only 2 properties in Byron Woods were still on wells, and if property sold, should be corrected at that time. Attorney Lee suggested that Village could put a notice on record that if property sold, buyer will have to hook up to village water within so many days, and attach that notice to the legal description of property

**ADJOURN Trustee Wiebenga made motion to adjourn, seconded by Trustee Bathje**

**All Ayes**

**Mayor Wilson declared meeting adjourned at 6:25 PM.**

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Approved (Date)

\_\_\_\_\_  
Mayor Robert Wilson

\_\_\_\_\_  
Village Clerk – Barbara Cray