

**MINUTES  
BOARD MEETING  
August 2, 2010 - 6:00 P.M.  
VILLAGE OF PORT BYRON**

The first August Board Meeting was called to order with the Pledge of Allegiance by Mayor Robert Wilson, at 6:00 p.m. on Monday, August 2, 2010.

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #1: Present: Trustees: George Bathje, Harold French, Scott Sidor, Jan Stoltenberg, Shawn VanDriessche, Todd Wiebenga**

**Absent: Trustees: none**

**Also present:** Attorney Graham Lee; Public Works Superintendent Rick Kessler

A quorum was declared by the Mayor.

**COMMENTS FROM THE MAYOR**

Mayor Wilson remarked on the upcoming Tug Fest and rooting for Illinois teams. He commented on lots of positive things going on around town – paving projects almost done and things looking and going well.

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

L Dilauro – asked if water pressure was low in Lakeview – R Kessler responded that he thought it was okay, but he will check - because of the filling of the waste water lines for the new WWTP today and Friday, there might have been an effect from that

A resident asked if there were any plans to extend North High, and R Kessler responded not at this time.

T. Stocking shared information on new program guidelines issued by Project Now

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **TIF** (Mayor Wilson)
  - a. Message Board Update
    - 1) Is up and working well
    - 2) Developing a form to define message rules and request messages
  - b. Post Office Update
    - 1) Have received 1 appraisal, waiting on another
    - 2) Will then be able to determine fair offer for purchase

**COMMITTEE INFORMATION**

2. **Village Finance Committee** (Trustee Sidor)
  - a. General account balances briefly reviewed
3. **Planning/Zoning Committee** (Trustee French)
  - a. Minutes from 7/21 Planning/Zoning mtg ~~(C/A Item D)~~ not available yet, will be provided, since there was a meeting
  - b. Couple of openings on the Planning/Zoning Board – any interested party is advised to call Bill Stoermer, Chairperson
4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)

No report

**5. Public Health (Trustee Stoltenberg)**  
No report

**B. PUBLIC WORKS COMMITTEE (Rick Kessler, Public Works Superintendent)**

- a. August O & M report (C/A Item F)
  - 1) Have had sewer/water main breaks, which have been repaired
  - 2) Insurance covered storm damage to Linn St lift station
  - 3) Several street paving projects completed, both large and small
  - 4) Remodeling of Village Hall continuing
  - 5) Riverfront Park nearing completion for this year
  - 6) Doors of Fire Station have been assigned to Fire Dept for maintenance/repair as per original agreement
  
- 1. Water/Sewer/Garbage – (Trustee Bathje)**
  - a. Fifth draw down against WWTF loan (C/A Item H) of \$538,463.06
    - 1) Jake Ehmke, MSA, provided update on WWTP – this drawdown is so much higher because we are paying for Aero-Mod equipment.
    - 2) Water main is in and filled, being pressurized and setting seals; pressure tests next week. Foley has the gravity pipe in.
    - 3) The building is progressing well, approaching completion of foundation, and pre-cast wall panels due 8/15
    - 4) MidAmerican Energy visited site, debating methodology of running electrical power to site, aerial vs. underground
    - 5) Mayor Wilson also added that Village applied for a STAG grant from the State of Illinois to help pay for Aero-Mod equipment, and paperwork has been sent in to claim payment
  
- 2. Buildings & Grounds/Streets & Street Lights (Trustee VanDriessche)**
  - a. Payment received from State of Illinois to pay Brandt Construction for road repairs
  
- 3. Cemetery (Trustee Wiebenga)**
  - a. Minutes from Cemetery meeting 6/28/10 (C/A Item E)
  - b. Next meeting is August 23 – no meeting in July
  
- 4. Administrative (Mayor Wilson)**
  - a. Minutes from 07/12/10 Board Meeting (C/A Item A)
  - b. RCFPD/PB Fire Report for July 2010 (C/A Item C)
  - ~~c. Minutes from 6/16/10 Green Committee meeting (C/A Item B)~~
  - d. Coe-Lamb American Legion has asked the Board to waive the liquor license fee of \$25 for Tug Fest; this has been done in the past (C/A Item G)

**REVIEW ITEMS ON CONSENT AGENDA**

Two (2) items were removed from the consent agenda as not received, the June Green Committee Minutes and the July Planning/Zoning minutes

**CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
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August 2, 2010 – Minutes

A	Approve	Minutes from 07/12 /10 Board Meeting
<del>B</del>	<del>Receive</del>	<del>Minutes from 6/16/10 Green Committee meeting (not received)</del>
C	Receive	RCFPD/PB Fire Report for July 2010
<del>D</del>	<del>Receive</del>	<del>Minutes from Planning &amp; Zoning 07/21/10 (not received)</del>
E	Receive	Minutes from Cemetery Committee 6/28/10
F	Receive	R Kessler's August O & M Report
G	Approve	Waiver of \$25 liquor fee for the Coe-Lamb American Legion for Tug Fest
H	Approve	Drawdown #5 for WWTF \$538,463.06

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Sidor made motion to approve the Consent Agenda as amended, seconded by Trustee French

RC #2:           Ayes: Trustees: Harold French, Todd Wiebenga, George Bathje, Jan Stoltenberg, Scott Sidor, Shawn VanDriessche

Nays: None

Absent: None

Mayor Wilson declared motion carried.

**CORRESPONDENCE**

Mayor Wilson read a thank you note from Topperts' for the help received from R Kessler and crew after the storm in June

**OLD BUSINESS**

None

**NEW BUSINESS**

R Kessler told about a boat and trailer backing over the top of the light pole on the dock and transformer box; owned by MidAmerican Energy so they will be fixing

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

Trustee Stoltenberg made motion to adjourn, seconded by Trustee Sidor

All Ayes

Mayor Wilson declared meeting adjourned at 6:22 PM.

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Approved (Date)

\_\_\_\_\_  
Mayor Robert Wilson

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Village Clerk – Barbara Cray