

**MINUTES**  
**BOARD MEETING**  
**September 12, 2011 - 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second September Board Meeting was called to order with the Pledge of Allegiance by Mayor Bob Wilson, at 6:00 p.m. on Monday, September 12, 2011.

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Harold French, Kevin Klute, Sherri Moorhusen, Todd Wiebenga, Shawn VanDriessche, Scott Sidor**  
**Absent: None**  
**Also present: Rick Kessler, Public Works Director; Clayton Lee, Attorney**

Mayor Wilson declared a quorum to be present.

**COMMENTS FROM THE MAYOR**

None

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

T Stocking reminded everyone of availability of RIM transportation

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **TIF** (Mayor Wilson)
  - a. Mayor Wilson distributed copy of letter from owner of Images to all Trustees, and commented that the Legion will be voting this week on whether to sell their property to the Village
2. **Village Finance Committee** (Trustee Sidor)
  - a. Discussion of formal, written purchasing procedures for Village expenditures – Trustee Moorhusen is working on preparation of a package to implement Purchase Order procedures after discussion with purchaser at Allied
3. **Planning/Zoning Committee** (Trustee French)
  - a. Have meeting on 9/21, with Bi-State representative in attendance, for strategic planning and marketing options for Village
4. **Ordinance, Personnel, Grants & Audits** (Trustee Wiebenga)
  - a. Discuss increase in number of liquor licenses  
Village has received request to increase Class B liquor licenses to potentially allow a new package liquor store; J Oliver is working on opening a new package liquor sales location in Port Byron; at present, there is only one (1) Class B liquor license and it is issued already to another business. Much discussion ensued as to image of Village and whether a package liquor store result in negative public perception. Trustee French suggested that, since there is a Class E license not in use, changing Class E to Class B keeps overall number of liquor licenses the same.

**Trustee Sidor made motion to remove existing Class E liquor license and add a Class B liquor license, motion seconded by Trustee Klute**

**RC #2: Ayes: Trustees Sidor, Klute, French, Wiebenga**  
**Nays: Moorhusen**  
**Absent: None**  
**Abstained: Trustee VanDriessche**

**Mayor Wilson declared motion approved**

- 5. **Public Health** (Trustee Moorhusen)  
No report

**B. PUBLIC WORKS COMMITTEE** (Rick Kessler, Public Works Superintendent)

No report

Trustee Klute asked about grass growing along Route 84: R Kessler said it is normally State responsibility but with the resurfacing project it has not been properly mowed; he will check

Trustee French said he had received a complaint about the bike trail at north end of town; resident said the bike trail goes across his driveway but was not surfaced with bike trail so driveway is beginning to fall apart; R Kessler said he would look and evaluate

- 1. **Garbage** (Trustee Moorhusen)
  - a. Any further eWaste/HazMat discussion  
Trustee Moorhusen will have more information about a possible HazMat grant for October Board meeting; also heard from company (Auric) about potential eWaste disposal without cost. She wants Village residents to be aware of recycling options
- 2. **Water/Sewer** (Trustee Klute)
  - a. Purchase of chilling incubator for \$650 for WWTP (C/A Item C)
- 3. **Buildings & Grounds/Streets & Street Lights** (Trustee VanDriessche)  
No report
- 4. **Cemetery** (Trustee Wiebenga)  
There will be a meeting next week, Monday night 9/19/11 at 6:00 PM
- 5. **Administrative** (Mayor Wilson)
  - a. Minutes from 09/06/11 Board Meeting (C/A Item A)
  - b. RI County Sheriff Report for August 2011 (C/A Item B)

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from 09/06/11 Board Meeting
B	Receive	RI County Sheriff Report for August 2011
C	Approve	Purchase of Chilling Incubator for WWTP at cost of \$650

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Sidor made motion to approve the Consent Agenda, seconded by Trustee VanDriessche

**RC #3: Ayes: Trustees Sidor, VanDriessche, Wiebenga, Klute, French, Moorhusen**  
**Nays: None**  
**Absent: None**

**Mayor Wilson declared Consent Agenda approved.**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

September 12, 2011 – MINUTES

**NEW BUSINESS**

Trustee Sidor asked about police reports of robberies in Hillsdale and Port Byron area; advice is to keep doors locked and be vigilant

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

**Trustee Sidor made a motion to adjourn, seconded by Trustee VanDriessche**

**All Ayes**

**Mayor Wilson declared meeting adjourned at 6:47 PM.**

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Approved (Date)

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Mayor - Robert Wilson

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Village Clerk – Barbara Cray