

Minutes
BOARD MEETING
Monday, October 6th, 2025, 6:00 P.M.
VILLAGE OF PORT BYRON IL

The Village Board Meeting was called to order by Mayor Barb Cray at 6:02 p.m. on Monday, October 6th, 2025. Trustees present

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Tami Marsden, Roger Oliver, Jacob Hobbs, Bruce Peterson

Late: None

Absent: Wayne Oney

Gallery Comments

Nothing

A. PUBLIC INFORMATION

1. IRDC/MSA JACOB HOBBS

Nothing to Report

2. PLANNING & ZONING COMMITTEE

Nothing to Report

B. PUBLIC WORKS DON LOY/ CHRIS DILLIN

1. PUBLIC BUILDING, GROUNDS, & STREETS BRIAN BITLER

a. Approval of Quote for striping on Bike Path \$3,250.00

Trustee Oliver made a motion to approve the quote from FW Asphalt Sealing for \$3,250.00, Seconded by Trustee Marsden

Roll Call 2: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson

Nays: None

Absent: Oney

Mayor Barb Cray declared the motion passed.

b. Approval of invoice for emergency tree removal \$1,850.00

Trustee Marsden made a motion to approve the invoice from Nelson Tree Service for \$1,850.00, Seconded by Trustee Hobbs

Roll Call 3: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson

Nays: None

Absent: Oney

Mayor Barb Cray declared the motion passed.

c. Approval of purchase of skid steer replacement tracks

Don Loy spoke that the tracks need to be replaced and that they use it in the winter for sidewalks and they want to get it ready

Trustee Bitler made a motion to approve the purchase of replacement tracks from Grizzly Rubber Tracks for \$2,630.00, Seconded by Trustee Oliver

Roll Call 4: Ayes: Bitler, Marsden, Oliver, Hobbs

Nays: None

Absent: Oney, Peterson

Mayor Barb Cray declared the motion passed.

2. WATER/SEWER/GARBAGE

- a. Approval of invoice from B & B Machine for the labor not billed or approved on the first invoice
Don Loy stated that the original quote only included labor for one blower. The second blower has been worked on and we need to approve the labor cost
Trustee Hobbs made a motion to approve the quote from MVP for North Lift Station for \$17,320.00, Seconded by Trustee Oliver
Roll Call 9: Ayes: Bitler, Marsden, Oliver, Hobbs
Nays: None
Absent: Oney, Peterson
Mayor Barb Cray declared the motion passed.

Don Loy also stated that they will be shutting down the restrooms and taking out the boat docks at the end of October

GARBAGE/WASTE MANAGEMENT/RECYCLING – Roger Oliver

Nothing to report

C. VILLAGE FINANCE

Mayor Cray let the board know that the tax levy information will be on the November 3rd agenda with a vote on the December 1st agenda
Trustee Peterson asked how long it had been since we raised the tax levy and Mayor Cray stated several years Trustee Peterson also requested that TIF information included in the information for the tax levy

ADMINISTRATIVE

1. PERSONNEL BRIAN BITLER

Nothing to report

EXECUTIVE BARB CRAY

- a. Minutes from 081825 Board Meeting (C/A Item A)
- b. Approval of computer upgrade to allow for Windows 11 \$571.23
Mayor Cray said that this is required due to Windows 10 not being supported anymore
Trustee Oliver made a motion to approve quote from Platinum for \$571.23,
Seconded by Trustee Marsden
Roll Call 6: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson
Nays: None
Absent: Oney
Mayor Barb Cray declared the motion passed.

Absent: Oney, Peterson
Mayor Barb Cray declared the motion passed.

ITEM	Action	Description
A	Approval	Minutes from 091525 Board Meeting
B	Approval	Notice of Board Meeting Dates
C	Approval	Resolution R250610 Illinois 250 Commemoration
D		

MOTION TO APPROVE CONSENT AGENDA

Trustee Marsden made a motion to approve the consent agenda, Seconded by Trustee Hobbs
Roll Call 7: Ayes: Bitler, Marsden, Hobbs, Peterson
Nays: None
Absent: Oliver, Oney
Mayor Barb Cray declared the motion passed.

CORRESPONDENCE

Mayor Cray stated that we received an email from James Lasher from River Action thanking us for a great time at the Senior Golf Cart Tour. Kristie Guardia said that we got a huge thank you from a member of the Legion on cleaning up the tree that fell at the War Memorial so quickly.

OLD BUSINESS

Nothing

NEW BUSINESS

Trustee Peterson asked when the sewer rate increases are raised each year and what year does it expire. Mayor Cray said she will get the information for him. Don Loy asked to look into using some MFT funds for 11th St, 6th St and Ridgefield Drive

Gallery-Questions, Comments

COMMENTS FROM THE MAYOR

Mayor Cray told the board that the Yoga business moved over to the building that Bibi Nails was in and that an ice cream place was coming in the spring. She also told the board that we have state mandated training on October 23rd from 11-1. Trustee Peterson asked if the Fire Dept had stated a timeline for the new building. Mayor Cray said she has not heard anything.

ADJOURN

Trustee Oliver made a motion to adjourn, seconded by Trustee Hobbs
Roll Call #8 Ayes: Bitler, Marsden, Hobbs, Peterson
Nays: None
Absent: Oney
Mayor Barb Cray declared the meeting adjourned at 6:41 p.m.

Approval Date

Mayor Barb Cray

Clerk – Kristie Guardia

