**Minutes**

**BOARD MEETING**

**Monday, November 6th, 2023, 6:00 P.M.**

**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Barb Cray at 6:00 p.m. on

Monday, November 6th, 2023. Trustees present

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1:** **Present: Trustees Gerry Meade, Brian Bitler, Tami Marsden, Roger Oliver, Kevin Klute**

**Late: None**

**Absent: Jesse Clark  
Also Present:**

**Approval of resignation from Jesse Clark**

Trustee Oliver made a motion to approve the resignation of Jesse Clark, Seconded by Trustee Marsden

Roll Call #2: Ayes: Meade, Bitler, Marsden, Oliver, Klute

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

**Approval of appointment of Wayne Oney**

Trustee Bitler made a motion to approve the appointment of Wayne Oney, Seconded by Trustee Oliver

Roll Call #3: Ayes: Meade, Bitler, Marsden, Oliver, Klute

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

SWEARING IN OF NEWLY APPOINTED TRUSTEE – Wayne Oney

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #4 Present: Trustees Gerry Meade, Brian Bitler, Tami Marsden, Roger Oliver, Kevin Klute, Wayne Oney**

**Gallery Comments**

John Ferrell from Tugger’s spoke and passed out information on the issue he is having with the Railroad. They have placed a fence along the backside of Tugger’s and restricted access to his boat docks. John expressed he would like to have the assistance of the Village board in contacting the Larry Lloyd from the railroad to help with the issuing of a permit to cross the tracks. John also stated that without access to their boat docks they would be forced to close in spring due to loss of revenue.

1. **PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **TUG FEST Tami Marsden**

Trustee Marsden reported that the new president and committee members are working on next year activities. They are planning to bring back the Queen contest.

**2. VILLAGE FINANCE KEVIN KLUTE**

Nothing to Report

**3.** **TIF BARB CRAY**

Nothing to Report

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**4.** **ECONOMIC DEVELOPMENT TAMI MARSDEN**

Trustee Marsden stated she attended the QC Tourism meeting, and it opened her eyes to opportunities we could have to promote Port Byron. The Christmas Walk will be on December 8th and Santa will be at the library.

**5. IRDC COMMITTEE/MSA ROGER OLIVER**

Trustee Oliver spoke on the upcoming public meeting on November 9th. Mayor cray stated that an invite would be sent out to all businesses and posted for the public to attend.

**6.** **PLANNING/ZONING COMMITTEE** **GERRY MEADE**

Nothing to Report

**7. PERSONNEL BRIAN BITLER**

Nothing to Report

**PUBLIC WORKS**  **DON LOY**

1. **PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS Brian Bitler** 
   1. Approval of Invoice from Grainger for automatic door opener for $3,740.43

Trustee Marsden made a motion to approve the invoice from Grainger for $3,740.43, Seconded by Trustee Meade

Roll Call #5: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

* 1. Approval of bid from Bob’s Blacktop for Bluff St for $13,750.00

Trustee Bitler made a motion to approve the bid from Bob’s Blacktop for $13,750.00, Seconded by Trustee Marsden

Roll Call #6: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

* 1. Approval of bid from Bob’s Blacktop for Cherry St Ct for $67,500.00

Mayor Cray stated this would be tabled to get more bids

* 1. Approval of Invoice from Griffith’s for F350 tires and shock work $1,717.14

Trustee Bitler made a motion to approve the invoice from Griffith’s for $1,717.14 to come out of vehicle maintenance, Seconded by Trustee Klute

Roll Call #7: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

* 1. Approval of quote from RK Graphic for new electronic sign full color 3x7 $28,295.00

After much discussion is was tabled to get warranty information and if a contract was to be signed.

* 1. Approval of quote for sidewalk repairs from MidAmerican Basement & Foundation $1,683.80

Trustee Klute made a motion to approve the quote from MidAmerican Basement & Foundation for $1,683.80, Seconded by Trustee Marsden

Roll Call #8: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

**2. WATER/SEWER/GARBAGE BO MATHIS/JESSE CLARK**

Don Loy spoke that they program to shut down the blowers in the evening has greatly reduced our consumption which in turn ahs given us about 8 months of credits with the use of the solar panels. He also spoke on the upgrade of the computer and software for the plant. The board requested we get a quote from Automated Systems for the upgrade.

**3. CEMETERY GERRY MEADE**

Nothing to Report

4. **ADMINISTRATIVE**   **BARB CRAY**

1. Minutes from 101623 Board Meeting(C/A Item A)
2. Approval of the hire of Kevin Frey as building inspector

Mayor Cray said that Doug Streeter would be moving out of the area and we need to hire an replacement. She recommends Kevin Frey.

Trustee Klute made a motion to approve the hiring of Kevin Frey as building Inspector, Seconded by Trustee Marsden

Roll Call #9: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

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| ***ITEM*** | ***Action*** | ***Description*** |
| A | Approval | Minutes from 101623 Board Meeting |
| B | Receive | RI County Sheriff October 2023 report |
| C |  |  |
| D |  |  |
| E |  |  |

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Klute made a motion to approve the consent agenda, Seconded by Trustee Bitler

Roll Call 10: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

**CORRESPONDENCE**

Nothing

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Marsden stated she had heard from people that they would like the board to consider moving trick or treating to the weekend.

**Gallery-Questions, Comments**

None

**COMMENTS FROM THE MAYOR**

Mayor Cray stated that our Take a Coat, Leave a Coat rack is currently out. Please share with anyone who may be in need of a coat or donate if you can.

**ADJOURN**

**Trustee Oliver made a motion to adjourn, seconded by Trustee Meade**

**Roll Call # 11 Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney**

**Nays: None**

**Absent: None**

**Mayor Barb Cray declared the meeting adjourned at 7:02 p.m.**

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Approval Date Mayor Barb Cray

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Deputy Clerk – Kristie Guardia