

Minutes
BOARD MEETING
Monday, September 15th, 2025, 6:00 P.M.
VILLAGE OF PORT BYRON IL

The Village Board Meeting was called to order by Mayor Barb Cray at 6:00 p.m. on Monday, September 15th, 2025. Trustees present

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Tami Marsden, Roger Oliver, Jacob Hobs, Bruce Peterson

Late: None

Absent: Wayne Oney

Gallery Comments

Nothing

A. PUBLIC INFORMATION

1. IRDC/MSA JACOB HOBBS

- a. 2025 2026 General Engineering Services Agreement with MSA
Trustee Hobbs that IRDC approved the MSA Service Agreement

Trustee Oliver made a motion to approve the 2025 2026 General Engineering Services Agreement with MSA not to exceed \$10,000.00, Seconded by Trustee Hobbs

Roll Call 2: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson

Nays: None

Absent: Oney

Mayor Barb Cray declared the motion passed.

- b. Approval of Lead Line Service Contract Renewal with MSA
Trustee Hobbs discussed that the inventory has 136 unknowns. Discussed using a similar ordinance as another town that would have a \$50 fee if the survey is not answered and then after 3 months of the \$50 charge water would be shut off. Trustee Hobbs and Attorney Gorham will work on the Ordinance

Trustee Marsden made a motion to approve the Lead Line Service Contract, Seconded by Trustee Peterson

Roll Call 3: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson

Nays: None

Absent: Oney

Mayor Barb Cray declared the motion passed.

2. PLANNING & ZONING COMMITTEE

- a. Approval of Special Use Permit for 1102 S High St
Trustee Oliver made a motion to approve the Special Use Permit for 1102 S High St, Seconded by Trustee Marsden

Roll Call 4: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson

Nays: None

Absent: Oney

Mayor Barb Cray declared the motion passed.

- b. Approval of P & Z Minutes 070925 & 071625 (C/A Item D)

B. PUBLIC WORKS DON LOY/ CHRIS DILLIN

1. PUBLIC BUILDING, GROUNDS, & STREETS BRIAN BITLER

- a. Approval of Quote for removal of multiple trees on 6th St Ct
Chris Dillin said that these are dead Ash trees and are on our property
Trustee Oliver made a motion to approve the quote from Orlan Johnson for \$1500.00
Seconded by Trustee Bitler
Roll Call 5: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson
Nays: None
Absent: Oney
Mayor Barb Cray declared the motion passed.
- b. Approval of invoice from Altofer for skid steer repair \$938.98
Trustee Oliver made a motion to approve the invoice from Altofer for \$938.98,
Seconded by Trustee Bitler
Roll Call 6: Ayes: Bitler, Marsden, Oliver, Hobbs, Peterson
Nays: None
Absent: Oney
Mayor Barb Cray declared the motion passed.
- c. Approval of purchase of barrier system for street closures
Chris Dillin and Mayor Cray spoke on the purchasing of these barriers to use during Tug Fest and other events. These can be filled with water and easily moved after an event by pulling the plug and emptying the water.
Trustee Hobbs made a motion to approve the purchase of the barrier system from Barco for \$6894.75, Seconded by Trustee Marsden
Roll Call 7: Ayes: Bitler, Marsden, Oliver, Hobbs
Nays: None
Absent: Oney, Peterson
Mayor Barb Cray declared the motion passed.
- d. Approval of street repair from Bob's Blacktop \$1000.00
Chris Dillin spoke that this was to repair the street in front of Jimmie Lees and on the lower part of Cheery. This was caused by a delivery truck that didn't release the brakes. It was a deep hole and was a trip hazard especially going into Tug Fest.
Trustee Hobbs made a motion to approve the invoice from Bob's Blacktop for \$1000.00,
Seconded by Trustee Marsden
Roll Call 8: Ayes: Bitler, Marsden, Oliver, Hobbs
Nays: None
Absent: Oney, Peterson
Mayor Barb Cray declared the motion passed.
- e. Approval of striping Bike Path
TABLED FOR MORE RESEARCH

2. WATER/SEWER/GARBAGE

- a. Approval of Quote from MVP for North Lift Station
Chris Dillin said that this had been brought to the board and sent back to find another quote. They asked for quotes, and this was the only company to reply.
Trustee Hobbs made a motion to approve the quote from MVP for North Lift Station for \$17,320.00, Seconded by Trustee Oliver
Roll Call 9: Ayes: Bitler, Marsden, Oliver, Hobbs

Nays: None
Absent: Oney, Peterson
Mayor Barb Cray declared the motion passed.

GARBAGE/WASTE MANAGEMENT/RECYCLING – Roger Oliver

Nothing to report

C. VILLAGE FINANCE

Nothing to report

ADMINISTRATIVE

1. PERSONNEL BRIAN BITLER

Nothing to report

EXECUTIVE BARB CRAY

a. Minutes from 081825 Board Meeting (C/A Item A)

b. Ordinance 251509A Changing Board Meeting Days

Mayor Cray spoke that after looking at some of our past meetings its seems a good time to change to 1 meeting a month on the first Monday to better use time. Trustees agreed with her

Trustee Marsden made a motion to approve Ordinance 251509A to change board meeting dates, Seconded by Trustee Hobbs

Roll Call 10: Ayes: Bitler, Marsden, Oliver, Hobbs

Nays: None

Absent: Oney, Peterson

Mayor Barb Cray declared the motion passed.

c. Approval of 1% sales tax on food Ordinance 251509B

Mayor Cray stated that the state of Illinois has passed to not have the 1% food sales tax and that each municipality can pass an ordinance to collect the 1%. Trustee Oliver stated that he did not think it was a good idea and made a motion to not approve.

Trustee Oliver made a motion to not approve the food tax ordinance, Seconded by Trustee Marsden

Roll Call 11: Ayes: Bitler, Marsden, Oliver, Hobbs

Nays: None

Absent: Oney, Peterson

Mayor Barb Cray declared the motion passed.

d. Approval of Roger Oliver as check signer for Blackhawk Bank

Trustee Hobbs made a motion to approve adding Roger Oliver as a check signer with Barb Cray and Tami Marsden, Seconded by Trustee Bitler

Roll Call 12: Ayes: Bitler, Marsden, Hobbs, Cray

Nays: None

Abstain: Oliver

Absent: Oney, Peterson

Mayor Barb Cray declared the motion passed.

ITEM	Action	Description
A	Approval	Minutes from 081825 Board Meeting
B	Receive	RCPFD August 2025
C	Receive	RI County Sheriff Report August 2025
D	Approval	P & Z Minutes 070925, 071625

MOTION TO APPROVE CONSENT AGENDA

Trustee Marsden made a motion to approve the consent agenda, Seconded by Trustee Hobbs
Roll Call 13: Ayes: Bitler, Marsden, Hobbs, Peterson
Nays: None
Absent: Oliver, Oney
Mayor Barb Cray declared the motion passed.

CORRESPONDENCE

Nothing

OLD BUSINESS

Nothing

NEW BUSINESS

Gallery-Questions, Comments

Liz Jenson asked if the striping was part of the Bike Path Grant, Mayor Cray stated it was not.

COMMENTS FROM THE MAYOR

Nothing

ADJOURN

Trustee Oliver made a motion to adjourn, seconded by Trustee Hobbs
Roll Call #14 Ayes: Bitler, Marsden, Hobbs,
Nays: None
Absent: Oney, Peterson
Mayor Barb Cray declared the meeting adjourned at 7:00 p.m.

Approval Date

Mayor Barb Cray

Clerk – Kristie Guardia

