**Minutes**

**BOARD MEETING**

**Monday, December 18th, 2023, 6:00 P.M.**

**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Barb Cray at 6:01 p.m. on

Monday, December 18th, 2023. Trustees present

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1:** **Present: Trustees Gerry Meade, Brian Bitler, Tami Marsden, Roger Oliver, Kevin Klute, Wayne Oney**

**Late: None**

**Absent: None  
Also Present:**

**Gallery Comments**

None

1. **PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **TUG FEST Tami Marsden**

Trustee Marsden reported that there is a meeting tomorrow night. Working on having the local businesses sell alcohol and possibly a beer tent at the tug sight.

**2. VILLAGE FINANCE KEVIN KLUTE**

a. Copy of Procurement Policy approved by board November 5, 2012

Trustee Klute spoke to maybe simplify this policy. Sara Gorham stated the policy needs to reflect the state law on spending over $25,000 instead of $100,000. She also stated she did a draft ordinance. Much discussion was had in regard to the existing policy and why the need for changes. Trustee Klute will look into more info and have something on the agenda if needed.

**3.** **TIF BARB CRAY**

Nothing to Report

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**4.** **ECONOMIC DEVELOPMENT TAMI MARSDEN**

Trustee Marsden stated Christmas Walk went well, had beautiful weather. Working on Easter Egg Hunt and thinking of instead of selling tickets they will do a food drive for the Upper Rock Island County Food Pantry.

**5. IRDC COMMITTEE/MSA ROGER OLIVER**

Trustee Oliver stated that at IRDC today MSA spoke on the estimate for moving forward with changes to the Downtown Streetscape project would be $132,000.00 additional cost. Tara from MSA spoke on the Well 4 project and that SRF funds will be released next year, and planning approval will be done in January. Approval of the additional funds grant for the lead pipe survey project was announced. Much discussion was had on the Downtown project with Trustee Bitler asking why the project was moving forward with so many of the surveys coming back as no to move forward. This sparked more discussion on the ADA Compliance requirements. After many comments and discussions, it was decided to place the task order on the next agenda. Lead pipe project discussion was also had with the need to get the remainder of the homes to respond to the survey for possible help with the replacement of the lead pipes in Port Byron.

**6.** **PLANNING/ZONING COMMITTEE** **GERRY MEADE**

Nothing to Report

**7. PERSONNEL BRIAN BITLER**

Nothing to Report

**PUBLIC WORKS**  **DON LOY**

1. **PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS Brian Bitler** 
   1. Storm Drain Grate Replacement

Chris Dillin stated that there was 3 drain covers that need replaced, 2 just need the cover and 1 will need ground work.

Trustee Bitler made a motion to approve purchase of 2 Storm Drains not to exceed $600.00 from Streets line item, Seconded by Trustee Oney

Roll Call #2: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

**2. WATER/SEWER/GARBAGE**

1. Approval of Vulcan Industries quote $3,010.00.

Trustee Oliver made a motion to approve the quote from Vulcan Industries for $3,010.00 from the WWTP budget, Seconded by Trustee Marsden

Roll Call #3: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Abstain: None

Absent: None

Mayor Barb Cray declared the motion passed.

**3. CEMETERY GERRY MEADE**

Nothing to Report

4. **ADMINISTRATIVE**   **BARB CRAY**

1. Minutes from 120423 Board Meeting(C/A Item A)

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| ***ITEM*** | ***Action*** | ***Description*** |
| A | Approval | Minutes from 120423 Board Meeting |
| B | Approval | Resignation of Trustee Gerry Meade |
| C | Approval | Appointment of Wayne Oney as Mayor Pro Tem |
| D | Receive | RI County Sheriff Report November 2023 |
| E | Approval | Resolution 231812 Change of meeting dates for P & Z |
| F | Receive | RCFPD November 2023 Report |

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Marsden made a motion to approve the consent agenda, Seconded by Trustee Klute

Roll Call 4: Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Barb Cray declared the motion passed.

**CORRESPONDENCE**

None

**OLD BUSINESS**

Trustee Meade asked how the Take A Coat, Leave A Coat project went. Mayor Cray and Clerk Kristie Guardia reported that it went very well, and we had several coats donated and picked up. The project is not complete due to the weather.

**NEW BUSINESS**

Trustee Marsden asked that we look into solar lights for the Village of Port Byron signs at both ends of town. Mayor Cray asked Chris Dillin to look into options.

**Gallery-Questions, Comments**

None

**COMMENTS FROM THE MAYOR**

**None**

**ADJOURN**

**Trustee Klute made a motion to adjourn, seconded by Trustee Meade**

**Roll Call #5 Ayes: Meade, Bitler, Marsden, Oliver, Klute, Oney**

**Nays: None**

**Absent: None**

**Mayor Barb Cray declared the meeting adjourned at 7:06 p.m.**

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Approval Date Mayor Barb Cray

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Deputy Clerk – Kristie Guardia