

**MINUTES**  
**BOARD MEETING**  
**July 18<sup>th</sup>, 2016 – 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second July Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday, July 18<sup>th</sup>, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Sidor, Peterson, Wells, Meade, Bitler, Strobel**

**Absent: none**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Graham Lee: attorney;**

**OFFICIAL BUSINESS**

**NONE**

**COMMENTS FROM THE MAYOR**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.) Andrew Ball, who handles the Village Facebook and Twitter pages, introduced himself. He has received a great response on posts regarding the new playground. He plans to promote the Tug Fest and Will to Ben with some videos. Andrew hopes to, one day, be a broadcast reporter.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **Tug Fest Committee** **LIAISON WES WELLS**  
There is a meeting on the 25<sup>th</sup>.
2. **TIF** **TODD WIEBENGA**  
a. Minutes from the May 31, 2016 TIF Meeting (C/A Item F)
3. **MSA**  
a. Project Updates  
**Nothing to Report.**  
**ITAP is moving along. Trustee Bitler was expecting bids for the Cemetery retaining wall.**
4. **IRDC Committee** **TRUSTEE PATRICK STROBEL**  
a. Updates  
**NOTHING TO REPORT**
5. **Village Finance Committee** **TRUSTEE SCOTT SIDOR**  
a. Treasurers Report, incl. P&L and Registers for June 2016 (C/A Item C)  
b. Credit Card statements for June 2016 (C/A Item D)
6. **Economic Development** **TRUSTEE WES WELLS**  
a. Will to Ben bike ride funding- \$3,000

Wes has been speaking with Sparta in regards to the Bike Ride. He would like a \$3000 budget to promote the event. He will promote with the schools, as it occurs during the Fall break, as there are options for shorter rides. Scott Sidor had issue with the amount of budget vs. ridership and did not feel it was of benefit to our community. It was pointed out that the ride is still in its infancy, and ridership as well as sponsorship, will go up. RAGBRAI was not born in a day, either.

**Scott Sidor made a motion to approve \$1200 towards promotion of the Will to Ben ride. The motion was not seconded.**

**Trustee Peterson made a motion to approve up to \$3000 to promote the Will to Ben Bike Ride, seconded by Trustee Meade**

**RC #2: Ayes: Peterson, Meade, Wells, Strobel**

**Nays: Bitler, Sidor**

**Absent: none**

**Mayor Klute declared the motion approved.**

**7. Planning/Zoning Committee TRUSTEE GERRY MEADE**

a. Developers Agreement

They are beginning work with MSA to develop an ordinance for New Developments in the Village.

b. Minutes from the June 8<sup>th</sup> P&Z Meeting (C/A Item G)

c. Playground fencing

The fence should be installed next week. It will be finished by Tugfest. There was discussion that we still need to address parking issues, for business as well as Fire Dept. purposes.

d. Mark Shew development proposals

A gentleman has proposed to build a small, 3 home, subdivision behind the Academy site...adjacent to James St. This would, potentially, require a variance for the setback and an easement. There will be more to come as the plans develop further.

Gerry congratulated Public Works on the new sign. Planning and Zoning will focus on Sign Ordinance now that the Playground project is completed. They will focus on unauthorized signs being placed where allowed and removed in a timely manner.

**8. Ordinance, Grants & Audits TRUSTEE WES WELLS  
NOTHING TO REPORT**

**9. Personnel TRUSTEE BRIAN BITLER  
NOTHING TO REPORT**

**10. Public Health TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**B. PUBLIC WORKS DON LOY**

**1. Recycling and Refuse TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**2. Water/Sewer TRUSTEE PATRICK STROBEL  
a. Sewer Rate Policy**

Second reading of Ordinance #160507

Trustee Meade made a motion to approve Ordinance 160507, seconded by Trustee Peterson

RC #3: Ayes: Meade, Peterson, Strobel, Wells, Sidor

Nays: Bitler

Absent: none

Mayor Klute declared the motion approved.

**3. Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**

a. Gazebo-Scout Project

Sidor received some quotes regarding rebuilding the structure. He suggested that the structural parts might need to be contracted professionally. It was suggested we market memorial bricks. Trustee Peterson pointed out that there is no sign facing the river, for boaters to see the Public Docks. He also suggested we have a sign showing there is additional parking at the boat docks.

**4. Cemetery TRUSTEE GERRY MEADE**

There is a meeting on the 25<sup>th</sup>. The retaining wall, tree removal, pricing structure and drainage are on the agenda

**5. Administrative MAYOR KLUTE**

a. ~~Minutes from the July 5<sup>th</sup> Board Meeting (C/A Item A)~~

b. RCFPD Reports for June 2016 (C/A Item B)

c. RICO Sheriff Reports for June 2016 (C/A Item E)

**VII REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the July 5 <sup>th</sup> , 2016 Board Meeting
B	Receive	RCFPD Reports for June 2016
C	Approve	Treasurers Report, incl. P&L and Registers for June 2016
D	Approve	Credit Card statements for June 2016
E	Receive	RICO Sheriff Reports for June 2016
F	Approve	Minutes from the May 31, 2016 TIF Committee Meeting
G	Approve	Minutes from the June 8th P&Z Meeting

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Peterson made a motion to approve the Consent Agenda items B-G, seconded by Trustee Bitler

RC #4: Ayes: Peterson, Bitler, Meade, Wells, Sidor, Strobel

Nays: none

Absent: none

Mayor Klute declared the Consent Agenda approved.

**CORRESPONDENCE**

**NONE**

**OLD BUSINESS**

Trustee Meade revisited the Barber Creek speed reduction. The repaving of the road has slowed the speed tremendously. Gerry also suggested the board consider the hours of operation (dawn to dusk?) for the new playground, as well as age appropriateness for using the equipment.

**NEW BUSINESS**

a. Green Committee

Sarah Ford introduced herself. She directed the Green Committee from 2007-2012 and would like to reestablish it once again. She will write a charter and this will be on a future agenda.

**GALLERY – QUESTIONS, COMMENTS**

Mr. Ball asked about the timeline for resurfacing Girard Street. He pointed out that there is some overgrowth that needs to be addressed. Mr. Ball also noted that the Will to Ben bike ride could be huge in time....and \$3000 is a small amount to invest.

Bruce Peterson asked the Mayor if he had contacted Ann McCarrell regarding the correspondence from a previous meeting. He said he had not, but would meet with her before next board meeting on August 1.

**ADJOURN**

**Trustee Peterson made a motion to adjourn, seconded by Trustee Wells**

**All Ayes**

**Mayor Klute declared the meeting adjourned at 7:12 PM.**

Sept.19, 2016

Approved (Date)

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Mayor – Kevin Klute

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Village Clerk – Barb Cray