

**MINUTES**  
**BOARD MEETING**  
**Monday September 17, 2018 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:00 p.m. on Monday September 17<sup>th</sup>, 2018

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade, Wayne Oney, Dustin Sloan, Wes Wells**

**Absent: None**

**Mayor Peterson declared a quorum present**

**Also Present: Sarah Gorham, Attorney; Officer A Hill, RICO Sheriff's Dept; Debi Laleman, Treasurer; Eric Sikkema, Public Works**

**COMMENTS FROM THE MAYOR**

A. Donation to annual RCPBFPD Halloween party

**Trustee Meade made a motion to donate \$225 to the RCPBFPD for their annual community Halloween party, seconded by Trustee Wells**

**Roll Call #2: Ayes: Meade, Wells, Lindley, Sloan, Bitler, Oney**

**Nays: None**

**Mayor Peterson declared motion approved**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

J Hatchel spoke of the upcoming community-wide dinner and fest at Messiah Lutheran Church on 9/23/18

T Knapp asked about Main Street access during road closure

T Stocking said there will be a CPR class at St John's Church on 10/7/18

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TUG FEST**

- a. T Knapp said committee is working on getting all bills paid and finalized
- b. Want to present donation check to Fire Dept next meeting

**2. VILLAGE FINANCE COMMITTEE** **WAYNE ONEY**

- a. 0818 Treasurer's reports, inc P&L, Visa & check registers (C/A Item D)

**3. ECONOMIC DEVELOPMENT** **WES WELLS**

- a. Will to Ben bicycle event will begin in Port Byron on October 7
  - 1) Bikers will arrive Saturday night 10/6 – Trustees Lindley and Oney will pick up and take to dinner
- b. Village Christmas Walk will be Friday December 7
- c. Met with Mid American energy to discuss solar energy for WWTP
- d. Last 3<sup>rd</sup> Thursday will be this week, with open mic in the gazebo, weather permitting
- e. Halloween party also is next month on October 19th

**4. MSA**

- a. Lakeview Dr work starts tomorrow by Porter Brothers
- b. Rt. 84 sidewalk project needs state approval for design variances, will meet with IDOT
- c. Plan to ask IDOT for additional signs for current culvert project upcoming

**5. IRDC COMMITTEE WAYNE ONEY**

- a. Approve Dustin Sloan as member of IRDC (C/A Item F)

**6. PLANNING/ZONING COMMITTEE GERRY MEADE**

- a. Minutes from 6/18/18, 7/11/18 and 8/08/18 P & Z meetings (C/A Item E)

**7. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY**

- a. Resolution to change Village Clerk position from elected to appointed  
b. Much discussion as to pros and cons

**Trustee Meade made a motion to authorize the Mayor to sign the draft Resolution to change the Clerk position from elected to an appointed position, seconded by Trustee Oney**

**Roll Call #3: Ayes: Meade, Oney  
Nays: Bitler, Lindley  
Abstain: Wells, Sloan**

**Mayor Peterson declared motion NOT passed, after legal opinion from attorney that abstentions count as "Nays"**

**8. PERSONNEL PATTY LINDLEY**

No updates

**B. PUBLIC WORKS DON LOY/ERIC SIKKEMA**

**1. RECYCLING AND REFUSE DUSTIN SLOAN**

- a. Bulk pickup October 6<sup>th</sup>, Saturday

**2. WATER/SEWER BRIAN BITLER**

- a. Two monitors for WWTP blowers

**Trustee Bitler made a motion to approve the purchase of a monitor to "auto-run" the WWTF blowers, at a cost of \$2317 from Sewer Budget Line #560-41, seconded by Trustee Wells**

**Roll Call #4: Ayes: Bitler, Wells, Lindley, Meade, Sloan, Oney  
Nays: None**

**Mayor Peterson declared motion approved**

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER**

- a. Various asphalt surfacing and patching projects  
1) Porter Brothers will be in town for Lakeview Dr project  
2) They will be able to do a couple of miscellaneous patches as well on Main St and on Timber Ridge – will fall under Lakeview contract

**Trustee Bitler made a motion to authorize Porter Brothers to repair the three spots that need patches on Main St, Rt. 84 and Rock River, and Timber Ridge, at a cost NTE \$7000, from the contract cost for Lakeview Dr contract, seconded by Trustee Lindley**

**Roll Call #5: Ayes: Bitler, Lindley, Wells, Meade, Sloan, Oney  
Nays: None**

**Mayor Peterson declared motion approved**

- b. Bike path is in bad shape in several places, last estimate from MSA was \$80,000 for re-surfacing, will need to address in next year's budget

- c. Discussion of surfacing 2 parking spaces across from Village Hall, by lift station

**Trustee Wells made a motion to authorize purchase of \$150 worth of paint to indicate where 2 angled parking spaces are available on Main Street across from Village Hall, next to lift station, seconded by Trustee Lindley**

**Roll Call #6: Ayes: Wells, Lindley, Sloan, Oney  
Nays: Bitler, Meade**

**Mayor Peterson declared motion approved**

**4. CEMETERY      GERRY MEADE**

- a. Minutes from 03/26/18, 04/23/18, and 8/27/18 Cemetery meetings (C/A Item H)
- b. Approve Larry Tillberg as member of Cemetery Board (C/A Item G)

**5.      ADMINISTRATIVE      BRUCE PETERSON**

- a. Minutes from the September 4, 2018 Board Meeting (C/A Item A)
- b. RI County Sheriff's reports for August 2018 (C/A Item B)
- c. RCPBFPD Reports for August 2018 (C/A Item C)
- d. FY 2018 Audit

1) J Taylor from CPA firm explained the audit findings

**Trustee Wells made a motion to approve the 2018 Audit, seconded by Trustee Oney  
All "Ayes", no "Nays" - Mayor Peterson declared motion approved**

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the September 4, 2018 Board Meeting
B	Receive	RI County Sheriff's reports for August 2018
C	Receive	RCPBFPD Reports for August 2018
D	Approve	0818 Treasurer's reports, including P&L, Visa and check registers
E	Receive	Minutes from 6/18/18, 7/11/18 and 8/08/18 P & Z meetings
F	Approve	Dustin Sloan as IRDC member
G	Approve	Larry Tillberg as member of Cemetery Board
H	Receive	Minutes from 03/26/18, 04/23/18, and 8/27/18 Cemetery meetings

**Trustee Wells made a motion, seconded by Trustee Bitler to approve the Consent Agenda  
All "Ayes", no "Nays" - Mayor Peterson declared motion approved**

**CORRESPONDENCE**

None

**OLD BUSINESS**

Trustee Sloan has requested an appraisal of Academy property, hopefully will have by end of week  
Mayor Peterson stated that Board will have executive session on 10/1/18 to discuss possible offers

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

**Trustee Sloan made a motion to adjourn, seconded by Trustee Lindley  
All Ayes, No Nays - Mayor Peterson declared the meeting adjourned at 7:35 pm**

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Approved (Date)

\_\_\_\_\_  
Mayor – Bruce Peterson

\_\_\_\_\_  
Village Clerk – Barbara Cray