

MINUTES
BOARD MEETING
Monday November 19, 2018 6:00 P.M.
VILLAGE OF PORT BYRON IL

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:00 p.m. on Monday November 19th, 2018

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade, Wayne Oney, Dustin Sloan, Wes Wells

Absent: None

Mayor Peterson declared a quorum present

Also Present: Sarah Gorham, Attorney; Eric Sikkema, Public Works; Dylan Weckerly, RICO Sheriff's Dept

COMMENTS FROM THE MAYOR

The IRDC has been working on the CIP (Capital Improvement Plan), and MSA has a PowerPoint presentation on it that they will present at a future meeting

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. VILLAGE FINANCE COMMITTEE WAYNE ONEY

- a. Trustee Oney discussed the FY2019-20 Tax Levy
- b. Will come before Board next meeting for a vote

2. ECONOMIC DEVELOPMENT WES WELLS

- a. The Christmas Walk will be downtown Port Byron on Friday 12/14/18 5-8pm
- b. Thanks to Public Works for getting started on installing the holiday lights/decor
- c. There is a new art studio coming downtown, Slant//Studio, which will open soon
- d. Village will need volunteers to work on old gazebo, to finish the refurbishing, when weather becomes more conducive in the spring
- e. Also planning an adult "Flashlight Easter Egg Hunt" in the spring as well, involving downtown businesses
- f. Installation of solar array to power WWTP
 - 1) Trustee Wells discussed advantages of solar array at length
 - 2) Board previously passed a Resolution to work toward net-zero energy
 - 3) Attorney also reviewed grant, and asked about total cost of project, and how grant amount was determined, which we don't really know
 - 4) Mayor expressed concern about using Village TIF funds, when he wants it used elsewhere; much discussion ensued
 - 5) Village has been approved for a grant of \$262,500 from Illinois Clean Energy Foundation toward cost of solar array installation at waste water treatment plant, with the goal of net-zero energy consumption
 - 6) Total cost of solar install should run around \$500,000

Trustee Wells made a motion to accept the Clean Energy Foundation grant, and pay the balance of the cost of installing the WWTP solar array from TIF funding, up to 47% of total cost, seconded by Trustee Lindley

Roll Call #2: Ayes: Wells, Lindley, Sloan, Meade, Oney, Bitler

Nays: None

Mayor Peterson declared motion approved

3. MSA

- a. Lakeview Drive: Porter Brother Payment Application, Change Order, & Project Acceptance

Trustee Sloan made a motion to approve the Change Order #2 and Final Payment Application for Porter Brothers work on Lakeview Drive, to be paid half from TIF and half from General/Streets budget, seconded by Trustee Wells

**Roll Call #3: Ayes: Sloan, Wells, Meade, Lindley, Oney, Bitler
Nays: None**

Mayor Peterson declared motion approved

- b. IL Rt. 84 Sidewalk: MSA Contract Amendment

- 1) J Fluhr and Mayor Peterson went to Dixon IL to meet with IDOT engineers
- 2) Several changes are underway to access driveways, get more temp easements, and so forth, which requires additional engineering
- 3) As a result of the additional work involved, MSA plans to submit a contract amendment to request more funding at next Board meeting
- 4) Because of the additional expenses, IDOT said there was a possibility of applying for additional grant funding to help with funding
- 5) J Fluhr said that changes by IDOT and changes in requirements have a chain reaction effect, with more work, cost, and engineering
- 6) Trustee Wells asked if the provisions of the ITEP grant mandated that the project could not be reduced, or phased in – Jared said no changes could be done from our initiation, but he would do more checking

4. IRDC COMMITTEE WAYNE ONEY

No current update

5. PLANNING/ZONING COMMITTEE GERRY MEADE

No current update

6. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

- a. Resolution #181911 for sale of Academy property
- b. Trustee Meade stated that he wanted ideas from the potential bidders as to planned use for property, as per the Village Comprehensive Plan
- c. Property also falls within the TIF district, so there are possible tax incentives available for developer of property
- d. Commercial appraisal amount has to be publicly available but not published
- e. Resolution will be published in newspaper after approval
- f. Calls for sealed bids to be submitted to Village Clerk by noon 12/14/18

Trustee Sloan made a motion to approve Resolution #181911 for sale of Village-owned property, as amended and agreed upon through Board discussion, seconded by Trustee Meade

**Roll Call #4: Ayes: Sloan, Meade, Wells, Lindley, Oney, Bitler,
Mayor Peterson (vote needed as well)**

Nays: None

Mayor Peterson declared motion approved

7. PERSONNEL PATTY LINDLEY

No current update

8. TIF BRUCE PETERSON

- a. Approve Chris Bode for TIF Committee (C/A Item D)

b. Renewal of contract for Post Office

1) Original lease proposal offered much less money

2) Mayor contacted lease agent with an accounting of what costs the Village has incurred and what is the average commercial lease rate in area

Trustee Sloan made a motion to accept the lease offer from the US Post Office, seconded by Trustee Oney

Roll Call #5: Ayes: Sloan, Oney, Meade, Lindley, Bitler

Nays: None

Abstain: Trustee Wells

Mayor Peterson declared motion approved

B. PUBLIC WORKS ERIC SIKKEMA

No current update

1. RECYCLING AND REFUSE DUSTIN SLOAN

No current update

2. WATER/SEWER BRIAN BITLER

No current update

3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER

No current update

4. CEMETERY GERRY MEADE

No current update

5. ADMINISTRATIVE BRUCE PETERSON

a. Minutes from the November 5, 2018 Board Meeting (C/A Item A)

b. RI County Sheriff's reports for October 2018 (C/A Item B)

c. RCPBFPD Reports for October 2018 (C/A Item C)

REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the November 5, 2018 Board Meeting
B	Receive	RI County Sheriff's reports for October 2018
C	Receive	RCPBFPD Reports for October 2018
D	Approve	Chris Bode as member of TIF Committee

Trustee Sloan made a motion, seconded by Trustee Wells, to approve the Consent Agenda All "Ayes", no "Nays" - Mayor Peterson declared motion approved

CORRESPONDENCE

Read letter from Fire Department thanking Village for donation for Halloween party

OLD BUSINESS

Trustee Sloan asked if there was a place he could put the sheet metal being used for gazebo repair, as it is currently at his house and he would like to move it somewhere – Public Works said they could find a place

NEW BUSINESS

Trustee Meade inquired as to plans to repair the street damage to Main St after the heavy traffic from the recent road work on Route 84 – Public Works said IDOT is planning to do some patching on Main Street, but more details are not yet known

GALLERY – QUESTIONS, COMMENTS

None

ADJOURN

Trustee Wells made a motion to adjourn, seconded by Trustee Sloan

All Ayes, No Nays - Mayor Peterson declared the meeting adjourned at 7:38 pm

12/3/2018

Approved (Date)

Mayor – Bruce Peterson

Village Clerk – Barbara Cray