

**MINUTES**  
**BOARD MEETING**  
**Monday November 20th, 2017 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:00 p.m. on Monday November 20<sup>th</sup>, 2017.

**CALL TO ORDER BY MAYOR PETERSON**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Wayne Oney,  
Dustin Sloan, Wes Wells**

**Absent: Gerry Meade**

**Mayor Peterson declared a quorum present**

**Also Present: Sarah Gorham, Attorney;  
Manny Rivera, RICO Sheriff's Dept;**

**COMMENTS FROM THE MAYOR**

Thanks to Trustee Oney and Bob Wilson for traveling to Dixon for an IDOT meeting.  
One of the furnaces at Village Hall has failed, so three bids are forthcoming.  
Mayor is desirous of having a goal-setting meeting to plan ahead to best utilize resources.

**GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)**

None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. MSA**

a. Downtown Plan

- 1) MUCH discussion about possible changes for downtown parking and downtown bike path, as impacting the ITEP grant application
- 2) Also discussed boat dock parking areas at length

b. ITEP Resolution

- 1) Mayor Peterson asked if Board would want a special meeting next week, before submission of the ITEP Grant application
- 2) After much discussion and polling the Trustees, it was decided no meeting

**Trustee Sloan made a motion to approve Resolution for ITEP grant with the understanding that there will be further discussion with downtown businesses and owners to clarify plan, seconded by Trustee Oney**

**Roll Call #2: Ayes: Sloan, Oney, Bitler, Wells, Lindley**

**Nays: None**

**Mayor Peterson declared motion approved**

**2. IRDC COMMITTEE     PATRICK STROBEL/ GERRY MEADE**

- a. MSA J Fluhr spoke about the extent of their efforts, and the costs they are incurring by going over the budgeted times and expenses devoted to projects
- b. He will be submitting additional requests for payment, guessing \$6000 more
- c. Trustee Oney asked how costs could have been reduced – J Fluhr said lack of efficiency at meetings and lack of decisions increased costs
- d. They will hash out some issues at P & Z meeting(s)

**3. VILLAGE FINANCE COMMITTEE WAYNE ONEY**

- a. Trustee Oney reviewed and explained FY18-19 Tax levy possibilities
- b. Will decide and vote next meeting

**4. ECONOMIC DEVELOPMENT WES WELLS**

- a. Minutes from 10/17/17 Meeting (C/A Item B)
- b. Trustee Wells shared updates on Christmas Walk Friday, December 1, 2017
- c. There is a Holiday Lighting contest going on, judging to be 12/9/17
- d. Work is continuing on old gazebo, but may have to wait for Spring to finish

**5. PLANNING/ZONING COMMITTEE GERRY MEADE**

- a. Minutes from 10/11/17 P & Z meeting (C/A Item C)

**6. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY**

No updates

**7. PERSONNEL PATTY LINDLEY**

No updates

**8. PUBLIC HEALTH DUSTIN SLOAN**

No updates

**9. GREEN COMMITTEE SARAH FORD**

- a. Meeting had to be moved to November 29

**PUBLIC WORKS DON LOY/ERIC SIKKEMA**

No updates

**1. RECYCLING AND REFUSE DUSTIN SLOAN**

No updates

**2. WATER/SEWER BRIAN BITLER**

- a. WWTP repair

**Trustee Bitler made a motion to approve payment of \$516.60 to Cummins for repair at WWTP, seconded by Trustee Lindley**

**Roll Call #3: Ayes: Bitler, Lindley, Wells, Sloan, Oney**

**Nays: None**

**Mayor Peterson declared motion approved**

- b. Water service to Strub house at 1522 N High Street
  - 1) When water was run to property, it conflicted with sewer system
  - 2) Fault of MSA, per Trustee Bitler
  - 3) Estimated cost to fix is \$4900 – who is responsible?
  - 4) Realtor Wainwright said that the placement was obviously in error, as the aeration system is very observable
  - 5) RICO Health inspector has examined as well

**Trustee Wells made a motion to approve payment of \$4900 to reimburse Mr. Strub for repair change in water hookup, with the understanding that the Mayor and Village Attorney try to negotiate a settlement, seconded by Trustee Lindley**

**Roll Call #4: Ayes: Wells, Lindley, Sloan, Bitler, Oney**

**Nays: None**

**Mayor Peterson declared motion approved**

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER**

No updates

**4. CEMETERY GERRY MEADE**

No updates

**5. ADMINISTRATIVE BRUCE PETERSON**

a. Minutes from the November 6, 2017 Board Meeting (C/A Item A)

b. Sale of Village land to IDOT

1) Small strip of land along Route 84, State will pay Village \$3500 for it

**Trustee Wells made a motion to approve the paperwork and sale of Village land to IDOT to allow repair of large culvert on Route 84, seconded by Trustee Sloan**

**Roll Call #5: Ayes: Wells, Sloan, Oney, Bitler, Lindley**

**Nays: None**

**Mayor Peterson declared motion approved**

c. State of Illinois Bicentennial Proclamation (C/A Item D)

1) Will have flag-raising at Village Hall on 12/4/17

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the November 6, 2017 Board Meeting
B	Receive	Minutes from 10/17/17 Economic Development Committee meeting
C	Receive	Minutes from 10/11/17 P & Z meeting
D	Approve	State of Illinois Bicentennial Proclamation

**Trustee Sloan made a motion, seconded by Trustee Wells, to approve the Consent Agenda**

**All "Ayes", no "Nays"**

**Mayor Peterson declared motion approved**

**CORRESPONDENCE**

Mayor Peterson read a "Thank You" letter from the Fire Department for Halloween donation

Mayor also shared a letter from IDOT that they are installing 2 signs coming into town to recognize the Riverdale Golf Team for their State Championship, and to recognize Tyler Bussert for being the State Golf Champion

**OLD BUSINESS**

Trustee Bitler asked why cemetery retaining wall has not been completed – will be addressed next meeting

Trustee Oney expressed opinion that each project of Village should be assigned to a Trustee to monitor and report on

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

**Trustee Sloan made a motion to adjourn, seconded by Trustee Bitler**

**All Ayes, No Nays - Mayor Peterson declared the meeting adjourned at 7:55 PM**

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Approved (Date)

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Mayor – Bruce Peterson

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Village Clerk – Barbara Cray