

MINUTES

BOARD MEETING

Tuesday September 5th, 2017 6:00 P.M.

VILLAGE OF PORT BYRON IL

The first September Board Meeting was called to order with the Pledge of Allegiance by Mayor Bruce Peterson at 6:00 p.m. on Tuesday September 5, 2017.

CALL TO ORDER BY MAYOR PETERSON

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade,
Wayne Oney, Dustin Sloan, Wes Wells

Absent: None

Mayor Peterson declared a quorum present

Also Present: Sarah Gorham, Attorney; Manny Rivera, RICO Sheriff's Dept;
Don Loy, Public Works

COMMENTS FROM THE MAYOR

None

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. GREEN COMMITTEE

No replacement yet for Chairperson, so no updates

2. TIF **BRUCE PETERSON**

No updates

3. VILLAGE FINANCE COMMITTEE **WAYNE ONEY**

a. Yearly audit coming before Board next meeting

4. ECONOMIC DEVELOPMENT **WES WELLS**

a. Approval to fix the old Gazebo

1. Trustee Wells is working with Trustee Sloan on repair of old gazebo

2. Looking at volunteers to do the work on the structure

3. Also needs new roof

4. Mayor Peterson asked Attorney to draft a waiver for volunteers to sign

Trustee Lindley made a motion, seconded by Trustee Oney, to approve Trustees Wells and Sloan to lead the volunteers in the rehabilitation of the old gazebo

All Ayes, no Nays

Mayor Peterson declared motion approved

b. Will2Ben bike ride October 8th

1. Bikers arrive in town 10/7; will have option of breakfast at Duey's

2. Bikers will be staying at Riverdale Middle School

3. Trustee Oney will take care of furnishing water for bikers

- c. Christmas Walk December 1
 - 1. Methodist Church and Library will be having their Christmas activities that same weekend

5. TUG FEST COMMITTEE LIAISON WES WELLS

- a. Tug Committee installed new flagpoles at Tug site
- b. Will be having landscaping done, perhaps by an Eagle Scout candidate
 - 1. Mayor said the young man should send a request to the Village to do that
- c. Tug Committee in midst of paying the donations to volunteers

6. IRDC COMMITTEE PATRICK STROBEL/ GERRY MEADE

- a. Minutes from 07/17/17 and 8/7/17 meetings (C/A Item E)
- b. Approve Dustin Sloan as consultant for IRDC committee (C/A Item F)

7. PLANNING/ZONING COMMITTEE GERRY MEADE

- a. Minutes from 5/10/17 and 7/20/17 P & Z meetings (C/A Item G)
- b. Downtown Development
 - 1. Trustee Meade feels this is their highest priority project
 - 2. They expect a report from MSA next Board meeting
 - 3. The new ITEP grant will cause the other downtown plan to be delayed
- c. Future plans for Village Hall
 - 1. Nothing new presently, but building is being evaluated tomorrow

8. MSA

No updates

9. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

No updates

10. PERSONNEL PATTY LINDLEY

No updates

11. PUBLIC HEALTH DUSTIN SLOAN

No updates

B. PUBLIC WORKS DON LOY/ERIC SIKKEMA

- a. Bridge on bike trail on south end of town has been repaired
- b. Took three days to do it
- c. Enough wood salvaged to repair north end bridge next year without further purchasing of wood

1. RECYCLING AND REFUSE DUSTIN SLOAN

No updates

2. WATER/SEWER BRIAN BITLER

a. Purchase of 2 chemical pumps NTE \$1200 from Blue Book
Trustee Bitler made a motion, seconded by Trustee Wells, to approve the purchase of two pumps at a cost NTE \$1200, payable from the Water Budget

**RC # 2: Ayes: Bitler, Wells, Oney, Sloan, Lindley, Meade
Nays: None**

Mayor Peterson declared motion approved

3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER

- a. Replacement of mailboxes at north end of Main St
- b. Wanted boxes with 19 mail slots available per box

Trustee Bitler made a motion, seconded by Trustee Lindley, to approve the purchase of two “cluster” mailboxes NTE \$3200, and associated installation costs NTE \$3000, to come from General Budget

**RC #3: Ayes: Bitler, Lindley, Wells, Sloan, Oney, Meade
Nays: None**

Mayor Peterson declared motion approved

- b. LED lighting in Village Hall
 - 1. It was felt this should wait until after assessment of Village Hall

- c. Installation of new electric outlets on street-side power poles downtown

Trustee Bitler made a motion, seconded by Trustee Wells, to approve the purchase of new electrical outlets from Advantage Electric, for up to ten downtown power poles, at a cost not to exceed \$2750, to be paid from TIF

**RC #4: Ayes: Bitler, Wells, Lindley, Sloan, Oney, Meade
Nays: None**

Mayor Peterson declared motion approved

4. CEMETERY GERRY MEADE

- a. Minutes from 05/22/17 and 8/28/17 Cemetery Board meetings (C/A Item H)
- b. Retaining wall being installed, will take 3 days to do
- c. Looking at quotes and concepts for cemetery signage

5. ADMINISTRATIVE BRUCE PETERSON

- a. Minutes from the August 21, 2017 Board Meeting (C/A Item A)
- b. RI County Sheriff’s reports for August 2017 (C/A Item B)
- c. RCPBFPD Report for August 2017 (C/A Item C)
- d. Purchase of Marantz Recorder for Board meetings @ approx. \$500 (C/A Item D)

Trustee Lindley made a motion, seconded by Trustee Wells, to approve the purchase of new Marantz Recorder, at a cost not to exceed \$550, to be paid from General Budget

**RC #5: Ayes: Lindley, Wells, Bitler, Sloan, Oney, Meade
Nays: None**

Mayor Peterson declared motion approved

REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the August 21, 2017 Board Meeting
B	Receive	RI County Sheriff’s reports for August 2017
C	Receive	RCPBFPD Report for August 2017
D	Receive	Purchase of Marantz Recorder for Board meetings
E	Receive	Minutes from 07/17/17 and 8/7/17 IRDC meetings
F	Approve	Dustin Sloan as a consultant to IRDC
G	Receive	Minutes from 5/10/17 & 7/20/17 P & Z meetings
H	Receive	Minutes from 05/22/17 and 8/28/17 Cemetery Board meetings

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MOTION TO APPROVE CONSENT AGENDA

Trustee Wells made a motion, seconded by Trustee Oney, to approve the Amended Consent Agenda

All Ayes, No Nays

Mayor Peterson declared motion approved

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

Tammy Knapp asked about the cluster mailboxes, and why there are regular mailboxes in some places and cluster boxes in others

Trustee Sloan complimented Trustee Meade's speech at Tuggers' ribbon-cutting

EXECUTIVE SESSION – Entry into closed session at 7:01 PM to discuss personnel matters for one or more classes of municipal employee (5 ILCS 120/2(c)(1))

RC # 6: Bitler, Lindley, Meade, Wells, Sloan, Oney

Mayor Peterson declared a quorum present

RETURN TO OPEN SESSION at 7:42PM

- a. Statement by Mayor concerning discussion in closed session:
No decisions were made nor action recommended

ADJOURN

Trustee Wells made a motion to adjourn, seconded by Trustee Meade

All Ayes

Mayor Peterson declared the meeting adjourned at 7:43 PM

Approved (Date)

Mayor – Bruce Peterson

Village Clerk – Barbara Cray