

MINUTES

BOARD MEETING

Monday, March 16th, 2020, 6:00 P.M.
VILLAGE OF PORT BYRON IL

The Village Board Meeting was called to order by Mayor Pro Tem Gerry Meade at 6:00 p.m. on Monday, March 16th, 2020.

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Wayne Oney, Bo Mathis, Dustin Sloan, Gerry Meade
Absent: Trustee Bitler, Mayor Peterson
Mayor Pro Tem Meade declared a quorum
Also Present: Sarah Gorham, Attorney; Sheriff Works, RI County Sheriff's Department

GALLERY

Clay Smith (209 Polk St.) asked about building a garage on his property. He wanted to know the process for changing the easement in order to accommodate the structure. Mayor Pro Temp Gerry Meade explained that they would need to file a zoning variance appeal with the Clerk to begin the process.

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. VILLAGE FINANCE WAYNE ONEY

- a. Present Budget
- b. Ordinance #M201603A – Adopting 20/21 Annual Budget

Trustee Oney presented the final draft of the Annual Budget for 2020/2021. He read Ordinance #M201603A

Trustee Oney motioned to Ordinance #M201603A to adopt the fiscal year 20/21 Annual Budget, seconded by Trustee Sloan
All ayes, no nays, Mayor Pro Tem Meade declared motion passed

- c. Approve Visa expenses

Trustee Oney reviewed 3 Visa bills charges with the Board.

Trustee Oney motioned to pay the Visa bills in the amount of \$269.99, seconded by Trustee Mathis
All Ayes, no nays, Mayor Pro Tem Meade declared motion passed

- d. Monthly Treasurer's Report for Feb 2020

Trustee Oney reviewed the monthly Treasurer's report for Feb 2020

2. TIF BRUCE PETERSON

None

3. ECONOMIC DEVELOPMENT PATTY LINDLEY

Trustee Lindley reported that the Annual Adult Easter egg hunt scheduled for April 4th, 2020 has been cancelled due to Coronavirus.

**Trustee Lindley motioned to cancel all downtown social activities due to Coronavirus until further notice, seconded by Trustee Mathis
All ayes, no nays, Mayor Pro Tem Meade declared motion passed**

4. MSA JARED FLUHR

Trustee Oney reported an update on the sidewalk project. He said that about 33% of the residents along HWY 84 have already donated their easements and that they are working on obtaining the rest.

5. IRDC COMMITTEE WAYNE ONEY

Trustee Oney discussed the Downtown Streetscape Meeting scheduled for April 2nd will be cancelled due to Coronavirus

6. PLANNING/ZONING COMMITTEE GERRY MEADE

Trustee Meade reported that the P&Z meeting on March 11th was cancelled due to no quorum.

Trustee Meade reported that the new vet clinic construction is ahead of schedule and they hope to hold an open house in July

Trustee Meade reported that the signage for the Urgent Care building were placed along Hwy 84.

7. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

None

8. PERSONNEL BRIAN BITLER

None

B. PUBLIC WORKS DON LOY/ERIC SIKKEMA

1. PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS & STREET LIGHTS DUSTIN SLOAN/BRIAN BITLER/BO MATHIS

a. Raney Tree Care – tree removal quote - \$4,200

Eric Sikkema reported that there is a tree in danger of falling (that is on Village property) in the alley of 303 Walnut Street that needs to be removed.

**Trustee Lindley motioned to pay Raney Tree Care \$4,200 to remove the tree, seconded by Trustee Oney
All ayes, no nays Mayor Pro Tem Meade declared motion passed**

VIII MOTION TO APPROVE CONSENT AGENDA

**Trustee Oney motioned to accept the consent agenda, seconded by Trustee Lindley
All ayes, no nays, Mayor Peterson declared motion passed**

IX CORRESPONDENCE

Mayor Peterson forwarded an email that he received on a request to have a cannabis growing ordinance made for a High Street property. It has been forwarded to P&Z to discuss with the potential property purchaser.

Trustee Meade reported that the potential purchaser is looking at the lot at 1610 N High Street (an empty lot). Our current ordinance does not allow this. There is nothing on the table with P&Z until she files the proper paperwork with Village Hall. Just simple discussion as of now.

X OLD BUSINESS

Trustee Sloan reported that he has been in contact with the Boy Scout Troop in regard to the Old Gazebo repairs and that it has been postponed at this time due to Covid-19

XI NEW BUSINESS

a. Review of employee evaluation procedures and personnel job descriptions

Trustee Meade reported that he has cancelled the April P&Z meeting and will most likely cancel the May meeting as well.

Mayor Peterson reported he will be doing a review of employee's procedures, job description, etc. in the near future

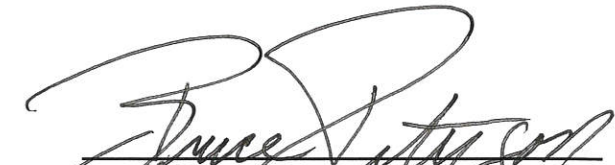
XII GALLERY – QUESTIONS, COMMENTS

None

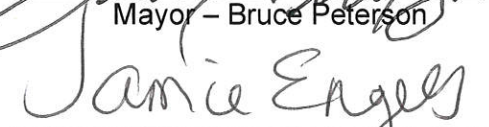
XIII ADJOURN

**Trustee Oney made a motion to adjourn, seconded by Trustee Meade
All Ayes, No Nays – Mayor Peterson declared the meeting adjourned at 7:04pm**

4/20/2020
Approved (Date)



Mayor – Bruce Peterson



Village Clerk – Jamie Engels

