**IRDC Committee Meeting**

**Infrastructure Rehabilitation Development Committee (IRDC)**

**May 17, 2020 at 3:30 PM**

**Village of Port Byron**

**Village Hall, 120 S. Main Street**

**This is an open meeting, and the public is invited to attend.**

**AGENDA**

1. Call to Order – 3:41
2. Roll Call/Establishment of quorum – Barb Cray, Lou Dilauro, & Bruce Peterson were present in the gallery.

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| X | Wayne Oney |  | Jesse Clark | X | Eric Sikkema |
| X | Joshua Bo Mathis |  |  | X | MSA (Jared, Kevin & Scott) |

1. Review & Approve Minutes of 3/22– Appoint Recorder for Meeting Minutes

Note that the 4/19 meeting was cancelled.

1. Mayor’s Comments – None at the time, just looking to listen in and get up to speed on some projects.
2. Public Works Comments – None.
3. Project Updates (MSA)
4. Hwy. 84 Sidewalk & Water Main Replacement – (ITEP Grant)
   1. Communication Plan – The Village wants to minimize the use of Facebook unless it is an urgent announcement.
      1. Water shut offs – Door hangers will be used & announcement can also go on Village Website.
      2. Weekly Field Reports – Will be sent to the Village Board/Staff & Village will post on Village Website.
      3. Discussed tonight’s Public Info Meeting. MSA will provide a brief PowerPoint overview of the project and expectations, then open it up to questions.
   2. TIF/Village Funding Commitment Review – Reviewed the overall project budget, TIF commitments, and interim loan that may be required for the project.
   3. Utility Relocations & Traffic Control – Discussed current flagging and utility work taking place. No known issues to date. MSA is still waiting on a relocation plan and schedule from Mid-American Gas.
5. Downtown Streetscape Design
   1. Design Layout Discussion – Update for Mayor – Reviewed the conceptual layout and parking chosen by the Downtown Committee with Barb.
6. Water System Analysis – MSA is working on updating the water model and will be reviewing recommendations with Public Works in the next few weeks.
7. Sanitary Sewer Extensions PER & Unsewered Communities Grant – Once IEPA finalizes the grant agreement, MSA will initiate the preliminary planning efforts.
8. Old Business:
9. Review Previous Action Items – None.
10. Sidewalk Maintenance Program & Ordinance Review/Update – Not discussed.
11. Capital Improvement Plan (CIP) & Implementation Review– Reviewed the latest TIF projections and project commitments to inform Barb.
12. New Business
13. Gallery Comments – None.
14. Adjournment – 4:25

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| Next Meeting: June 21st at 4:00 PM (Tentative) |