

**MINUTES**  
**SPECIAL BOARD MEETING**  
Monday March 8<sup>th</sup>, 2021, 6:00 P.M.  
VILLAGE OF PORT BYRON IL  
Meeting conducted via Zoom

The Village Board Meeting was called to order by Mayor Pro-Tem Gerry Meade at 6:00 p.m. on Monday, March 8th, 2021. Via Zoom meeting/Trustees present

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Wayne Oney, Stacey Getting, Gerry Meade, Bo Mathis, Brian Bitler, Mayor Bruce Peterson**

**Absent: Patty Lindley**

**Mayor Bruce Peterson**

**Also Present: Sarah Gorham, Attorney; Kristie Guardia, Deputy Clerk; Carol Henry, Treasurer, Laura Johnson, Utility Clerk, Don Loy**

**GALLERY**

Lou DiLauro, Sarah Ford, Tammy Knapp

**STATEMENT FROM GERRY MEADE-**

Tonight's meeting is a special meeting, and nothing is to be discussed that is not on the agenda, there will be no new business, correspondence, comments from the Mayor ,gallery comments, unless it's an agenda item.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. VILLAGE FINANCE WAYNE ONEY**

a. Short term non exercised rate request

Wayne Oney requested that we replace the expired short-term loan, by locking in a rate of 2% for a 4 year term for \$400,000.

**Trustee Oney motioned to approve locking in the 2% rate for a \$400,000 loan for a 4 year term., seconded by Trustee Mathis**

**Roll Call #2: Ayes: Trustee Oney, Mathis, Meade, Bitler, Getting**

**Nays: None**

**Absent: Lindley**

**Mayor Pro Tem Gerry Meade declared the motion passed**

**2. PERSONNEL BRIAN BITLER**

a. Closed session to discuss: the selection of a person to fill a public office including a vacancy in a public office, when the public body is given power to appoint, or the discipline, performance or removal of the occupant of a public office (5 ILCS 120/2(c)(3)) and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)).

b. Job Position and Salary Change

c. Removal of Clerk

---

d. Resolution 20210308A-Need for deputy to act

**Trustee Oney motioned to Enter Closed Session to discuss:** the selection of a person to fill a public office including a vacancy in a public office, when the public body is given power to appoint, or the discipline, performance or removal of the occupant of a public office (5 ILCS 120/2(c)(3)) and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)).

b. Job Position and Salary Change

c. Removal of Clerk

d. Resolution 20210308A-Need for deputy to act

**Trustee Oney motioned to enter closed session, seconded by Trustee Bitler.**

**ROLL CALL #3: Ayes: Oney, Meade, Mathis, Bitler, Getting**

**Nays: None**

**Absent: Lindley**

**Mayor Pro-Tem Gerry Meade declared the motion passed.**

**Trustee Meade called the meeting back to order.**

**ROLL CALL #4: Ayes: Oney, Meade, Mathis, Bitler, Getting**

**Nays: None**

**Absent: Lindley**

Mayor Bruce Peterson reviewed discussion from closed session.

a. Dismissal of Jamie Engels, Village Clerk on March 2<sup>nd</sup>, 2021

**Trustee Meade motioned approval of dismissal of Jamie Engels, Seconded by Trustee Bitler**

**ROLL CALL#5: Ayes: Oney, Meade, Mathis, Bitler, Getting**

**Nays: None**

**Absent: Lindley**

**Mayor Pro Tem Gerry Meade declared motion passed.**

b. Job Position and Salary Change, the role of the current Deputy Clerk, Kristie Guardia will change to Office Administrator, in charge of the office, with a salary of \$2585 mo.

**Trustee Bitler motioned approval of Kristie Guardia as Office Administrator at a salary of \$2585 mo., Seconded by Trustee Oney**

**ROLL CALL#6: Ayes: Oney, Meade, Mathis, Bitler, Getting**

**Nays: None**

**Absent: Lindley**

**Mayor Pro Tem Gerry Meade declared motion passed.**

c. Resolution 20210308A-Need for deputy to act; Kristie Guardia will temporarily act as Village Clerk until new Village Clerk is appointed.

**Trustee Bitler motioned approval of Resolution 20210308A, Seconded by Trustee Oney**

**ROLL CALL#7: Ayes: Oney, Meade, Mathis, Bitler, Getting**

**Nays: None**

**Absent: Lindley**

**Mayor Pro Tem Gerry Meade declared motion passed.**

---

3. **TIF BRUCE PETERSON**  
a. Resolution 20210308B -TIF Administrator pay

**Trustee Bitler motioned to approve Resolution 20210308B TIF Administrator Pay at \$0.00, Seconded by Trustee Oney**

**ROLL CALL#8 Ayes: Oney, Meade, Mathis, Bitler, Oney  
Nays: None  
Absent: Lindley  
Mayor Pro Tem Gerry Meade declared motion passed.**

- b. Appoint TIF Administrator

**Trustee Bitler motioned approval of Appointment of Kristie Guardia as TIF Administrator, Seconded by Trustee Oney**

**ROLL CALL #9 Ayes: Oney, Meade, Mathis, Bitler, Oney  
Nays: None  
Absent: Lindley  
Mayor Pro Tem Gerry Meade declared motion passed.**

## **B. PUBLIC WORKS DON LOY/ERIC SIKKEMA**

1. **PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER/BO MATHIS**

- a. Bonnell Industries Inc - \$1,556.96  
b. Thompson Trucking - \$3121.43

Trustee Bitler reported that work was done on Village Trucks for repairs. Bills were paid because of due dates.

**Trustee Bitler motioned approval of Bonnell Industries Inc for \$1556.96, Seconded by Trustee Mathis**

**ROLL CALL #9: Ayes: Oney, Meade, Mathis, Bitler, Getting  
Nays: None  
Absent: Lindley  
Mayor Pro Tem Gerry Meade declared motion passed.**

**Trustee Bitler motioned approval of Thompson Trucking for \$3121.43, Trustee Oney Seconded**

**ROLL CALL #10: Ayes: Oney, Meade, Mathis, Bitler, Getting  
Nays: None  
Absent: Lindley  
Mayor Pro Tem Gerry Meade declared motion passed.**

2. **WATER/SEWER BRIAN BITLER**

- a. Aegion - \$840.00

Trustee Bitler reported that the Aegion invoice is to inspect the water tower yearly.

**Trustee Bitler motioned approval of Aegion for \$800.00, Seconded Meade**

**ROLL CALL #11: Ayes: Oney, Meade, Mathis, Bitler, Getting  
Nays: None  
Absent: Lindley**

---

3. **CEMETERY GERRY MEADE**

None

4. **ADMINISTRATIVE**

a. Minutes from 020121 Board Meeting (C/A Item A)

**V REVIEW ITEMS ON CONSENT AGENDA**

A	Approve	Minutes from the 020121 Board Meeting
B		
C		

**VI MOTION TO APPROVE CONSENT AGENDA**

Trustee Oney made a motion to approve the Consent Agenda, seconded by Trustee Getting All "Ayes", no "Nays" - Mayor Peterson declared motion approved.

**VII CORRESPONDENCE**

None

**VIII OLD BUSINESS**

None

**IX NEW BUSINESS**

None

**X GALLERY – QUESTIONS, COMMENTS**

Lou DiLauro had questions regarding what the TIF Administrator will be involved in, Mayor Peterson responded that the Mayor will still be involved and that the TIF Committee will still be involved in any decisions of the TIF, with the help of the TIF Administrator.

Trustee Oney reported that the budget will be on the next agenda to approve.

Trustee Getting reported Economic Development will have items for next meeting

**XI COMMENTS FROM THE MAYOR**

**XII ADJOURN**

Trustee Oney made a motion to adjourn, seconded by Trustee Bitler

All Ayes, No Nays – Mayor Peterson declared the meeting adjourned at 7:21pm

\_\_\_\_\_  
Approved (Date)

\_\_\_\_\_  
Mayor Pro Tem – Gerry Meade

\_\_\_\_\_  
Deputy Clerk – Kristie Guardia