

**MINUTES**  
**BOARD MEETING**  
**Monday November 18<sup>th</sup>, 2019 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:01 p.m. on Monday, November 18<sup>th</sup>, 2019, at the Village Hall, 120 S. Main Street.  
This is an open meeting, and the public is invited to attend.

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Wayne Oney, Gerry Meade, Dustin Sloan, Bo Mathis, Brian Bitler**  
**Absent: None**  
**Mayor Peterson declared a quorum present**  
**Also Present: Sarah Gorham, Attorney; Officer Hill, RICO Sheriff's Department**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Mitch Hasenour and father Tony Hasenour commented that the Eagle Scouts here in Port Byron are seeking projects to complete their Eagle Scout Badges. These projects are on a volunteer and will teach the Scouts to fully complete a project from planning phase, to materials to final build. Mayor Peterson said that the building of the new Gazebo might be a project we can contact them to assist on.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. VILLAGE FINANCE      WAYNE ONEY**

- a. Approve Visa bills
- b. Tax Levy will be voted on by the Village Board at December 2<sup>nd</sup> Board meeting

**Trustee Oney went through the Visa bills for the village and explained each line item. Trustee Oney made a motion to approve \$1073.07 to cover payment of 3 Visa bill, seconded by Trustee Mathis**

**Roll Call #1: Ayes: Oney, Mathis, Lindley, Meade, Bitler, Sloan**  
**Nays: None**  
**Absent: None**  
**Mayor Peterson declared motion passed**

Trustee Oney wanted to inform all Trustee's that the Tax Levy for the Village will be voted on at the December 2<sup>nd</sup> Board meeting. Material on the Tax Levy increase/sustain options will be sent via email prior to the meeting for review.

**2. TIF      BRUCE PETERSON**

- a. Annual TIF report filed through Illinois Comptroller

Mayor Peterson reported that Annual Village TIF Report has been successfully filed at the Illinois Comptroller's Office and no penalties due to requesting an extension were incurred.

**3. ECONOMIC DEVELOPMENT      PATTY LINDLEY**

Trustee Lindley reported that the annual Christmas walk will be held on Dec. 6<sup>th</sup>.

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The Economic Development Committee are still looking into grants for the old gazebo.

The River Valley Library will be holding a free community holiday feast on November 21<sup>st</sup>.

**4. MSA      JARED FLUHR**

Jared reported that they are currently addressing questions that IDOT had in regards to the IL 84 Sidewalk project and these answers will be submitted by the end of the week. MSA has sent out Request for Proposals for specialty agents to assist with property acquisition. These proposals will be presented to the Board for approval in December.

Jared reported that IDOT is waiting on the joint agreement from Springfield in regards to the Downtown Streetscape ITEP Grant. It will then be sent to Village Hall for approval. Design cannot commence until IDOT has the joint agreement in place and approved the executed contracts.

**5. IRDC COMMITTEE      WAYNE ONEY**

**6. PLANNING/ZONING COMMITTEE      GERRY MEADE**

Trustee Meade reported that they are considering adding 6 new parking spaces a crossed from Village Hall. He projects that the cost will be approximately \$5,000. He says that planning and zoning are expected to discuss this in further detail at their next scheduled meeting.

**7. ORDINANCE, GRANTS & AUDITS      PATTY LINDLEY**

None

**8. PERSONNEL      BRIAN BITLER**

None

**B. PUBLIC WORKS      DON LOY/ERIC SIKKEMA**

**1. PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS & STREET LIGHTS      DUSTIN SLOAN/BRIAN BITLER/BO MATHIS**

None

**2. WATER/SEWER      BRIAN BITLER**

None

**3. CEMETERY      GERRY MEADE**

None

**4. ADMINISTRATIVE      BRUCE PETERSON**

- a. Minutes from the 110419 Board Meeting (C/A Item A)
- b. Approve Annual Notice of Board Meetings for Fiscal Year 2020-2021
- c. Desk Bid – Allmakes - \$762.05



Trustee Meade made a motion to approve the Annual Notice of Board Meetings for Fiscal Year 2020-2021, seconded by Trustee Lindley.

Roll Call #2: Ayes: Meade, Lindley, Mathis, Oney, Bitler, Sloan  
Nays: None  
Absent: None  
Mayor Peterson declared motion passed

Trustee Lindley a motion to approve \$762.05 for payment to Allmakes to purchase a new desk for the Village Clerk, seconded by Trustee Sloan.

Roll Call #3: Ayes: Lindley, Sloan, Mathis, Meade, Oney, Bitler  
Nays: None  
Absent: None  
Mayor Peterson declared motion passed

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the 110419 Board Meeting
B	Receive	RI County Sheriff's reports for October 2019
C	Receive	RCPBFPD Reports for October 2019
D	Receive	Meeting Minutes from the 102119 IRDC Meeting
E		

Trustee Meade made a motion to approve the consent agenda with change made to the 110419 meeting minutes to state that the Village Annual Christmas walk is on December 6<sup>th</sup>, not December 7<sup>th</sup>, seconded by Trustee Mathis, to approve the Consent Agenda

All "Ayes", no "Nays" - Mayor Peterson declared motion approved

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

**COMMENTS FROM THE MAYOR**

Mayor Peterson reported that he will be meeting with a representative from FEMA in regards to damage that occurred during the spring 2019 flood and possible grant money available for those who had their septic systems compromised during the flood.

Mayor Peterson reported that he will be meeting with the school board to provide them with TIF information and to discuss a possible extension of the TIF on November 25th



**ADJOURN**

**Trustee Sloan made a motion to adjourn, seconded by Trustee Lindley**

**All Ayes, No Nays - Mayor Peterson declared the meeting adjourned at 7:11 pm**

                      
Approved (Date)

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Mayor – Bruce Peterson

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Village Clerk – Jamie Engels

